



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING

10 March 2022

Present: Ruth Bowman, Cate Newman, Lisette Smith, Clare Ashpole, Phil Wheeler, Jen Baker, Margaret Coe
Lisa Robertson (via zoom), Kirsten Gossip (via zoom)

Apologies: Jennie Thompson

In attendance: Sue Watts

Meeting opened: 6.30PM

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meetings held on 31 January 2022, as there was a delay in circulating these minutes, this was held over till next meeting.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From	Category	Action
0222-1	14/02/2022	Hornsby Shire Council - Water Outage 22/2/2022	Administration	Nil
0222-2	20/02/2022	Hornsby Lions Netball Club - Complaint against WPHNC 2 - summer night comp	Executive	LS to write to WHPNC
0222-3	24/02/2022	Hornsby Shire Council - Notification of construction works for pedestrian paths along the main road in front of tennis area	Executive	Nil
	09/03/2022	Neon Netfit Event	Executive	Agreed that they can hand out flyers at SNC
	09/03/2022	St Agathas Netball Club re inclusive uniform	Executive	Approved, SW to respond to St Agathas

REPORTS:

Treasurer

Profit & Loss February profit \$91.1k, against a loss last year of \$80k

As previously highlighted, revenues will vary in timing over the next few months as our largest revenues (Winter registrations) are disbursed immediately as they occur through PlayHQ, rather than the monthly expense to NNSW offset by revenues received from Clubs in March/April.

- Revenue consisted of registrations \$92k and rep levies \$9k

- The only major non-recurring expenditure in February was the \$6.3k deposit for Junior State Titles at Holiday Inn, St Mary's

YTD profit \$141.6k, against a loss last year of \$60k

This highlights the difference in cash flow of revenue and expenses with the introduction of PlayHQ. HDNAs revenue is immediate upon participant registration.

- In FY21 YTD registrations were \$40K against, this year of \$147k - In FY21 YTD invoices paid to NNSW totalled \$100k, against this year of \$2k

General Business

1. Term Deposits – As flagged at the January meeting, we have submitted forms to Commbiz for the consolidation of all our accounts onto that platform. We can then view, consolidate, and roll over the term deposits.
2. Catering – as flagged at the January meeting, meeting with Adham arranged for March 24 – CN & PW to attend
3. Credit Card Payments - Account set up with Square to take credit card payments through the ipad. SW to test transaction prior to Umpire Foundation course.
4. Foxtel/Kayo Offer – we will be receiving 17 sets of new post pads with Kayo branding (see image) and \$5000 as part of the Foxtel/Kayo sponsorship. Post pads should be printed and delivered in time for the new winter season. They will fit our large diameter posts. <https://kingssports.com.au/padding/#netball-pads> Thank you to Cate for all her negotiating with this deal.



5. CN is developing an Expense Management Policy to articulate authorisation levels and process. Draft version to be presented at next exec meeting
6. Audit – as flagged at the January meeting, Cate has approached two auditors. After thorough researched CN has recommended Manser, Tierney & Johnston as our auditor for FY22. **Moved Cate, Seconded Ruth that these auditors be presented to the Council at the next meeting. Approved by Executive.**

Umpire Convenors

- Congratulations to the following umpires who have been appointed to officiate at Metro League for 2022:-
Tier 4 - Sophie Koutchavlis, Madi Morris, Ashleigh Morris
Tier 3 – Irish Carfi
Tier 2 – Mikala Smith, Lauren Leckie
Tier 1 – Kirsten Gossip
- Beginner Umpires session will be held on Saturday 26th March

Junior Representative Convenor

- Selection for 2022 teams have been completed
- Discussions were had with regard to meals and transport for u15's team at Senior State Titles. CN & MC to follow up respectively

Senior Representative Convenor

- 6 weeks of fitness has finished. JB was impressed with the new providers and the girls seemed to enjoy it
- All Metro League teams have commenced training. Most have organised training games with other associations
- We still need a manager for Team 3
- Fixtures for ML will be released on 21st March with games to commence week of 28th March
- There has been no information released in regard to passes for ML. JB will communicate when that has been received.
- Senior State Titles entries are now open. An EOI will be circulated for players in the coming days.
- A request from Hastings Valley Netball Association has been received for training games during Easter break. JB to respond.
- A player from Team 4 has deregistered.

Junior Registrar

- 153 teams have been entered for the 2022 junior competition.
- The new system, PlayHQ, has been well received by clubs. As always with a new system there are some teething problems, but these will be worked through in due course
- Clubs are excited that we will no longer be using the yellow cards
- Looking at going completely online for 2023 registration.
- Thank you to Cate for her input and guidance, going above and beyond with the registration process.

Senior Registrar

- 80 teams have been entered for the 2022 senior competition
- CA reiterated PW's comments as above.

Night Comp Convenor

- Unfortunately, due to wet weather, we have only had two rounds of the Summer Night Comp for this year, other than that all is going well
- Sophie Koutchavlis has accepted the role of Assistant Night Comp Convenor and is doing a great job.
- The Delusionals – Asquith have withdrawn from B2

- There was a lot of discussion on the 'work force' required for Night Comp and the current work load of members of the executive and umpires committee. This will be an ongoing discussion regarding the structure for the 2022 Spring Night Competition.

Indoor Court Committee

- There is concern about the moisture that is currently on the court and the condition of the court surface as well as the build-up of debris outside the rear of the court.
- The committee suggested the installation of 8 roof ventilation units (whirly birds), extension of guttering and extension of cover to side door. CN suggested that it would be good to get someone to do a full assessment of ventilation and inspection of the building before going forward. **The executive agreed.**
- The building is now 20 years old so it would be good to see what is needed to keep it in the best shape going forward. CN will get further information and quote to present to Executive.
- The Floor cleaner has been out of action. We are currently waiting on a quote and parts availability. We feel that perhaps the cleaning schedule should be reviewed as the surface of the court is suffering. The court should be cleaned with the Karcher weekly and not fortnightly. The indoor court is dirty, and this is not acceptable, we need to review the cleaning schedule.
- New floor (wet) sweepers have been purchased for wet clean ups. We have also moved the court sweepers (in front of seating bay two on court level) to provide a visual prompt for teams and coaches to sweep the court prior and post use of the court.
- Attached the Indoor Court Procedures and would request that both Rep Convenors forward this to all team coaches
- SW has organised the repairs to the broken louvres, and this will be completed Monday 7th March.

Administration Report

- The HDNA building was hit by a lightning strike on the 22 February 2022. This affected the court lights, building lights, PA system, alarm, internet, phone line, downstairs computer and large copier.
 - The court lights have been repaired so that we have enough lights for night comp to play. Parts have been ordered to fix the remaining lights and will be repaired as soon as possible.
 - The PA system has been taken away to see if it can be repaired but most likely we will have to replace it. We have a system on loan to use until ours is repaired or replaced.
 - The alarm has now been fixed.
 - The internet is now working (from Monday 7 March) but there is still a problem with the phone line.
 - The computer downstairs which was closest to the modems will not turn on, so it seems to have been affected by the lightning strike also.
 - The large copier is also not working. Ricoh are coming out on Friday, to hopefully repair it. They will also be delivering and installing the new office copier which we arranged last year but was out of stock.
 - SW has contacted our insurer to see about claiming the alarm and PA costs and now the computer also (if we need to purchase a new one).
- There are a few refunds which need to be processed due to incorrect registrations.
- Our Public Officer will be changed to Cate Newman, as Treasurer
- The damaged shutters on the indoor court to be repaired.

General Business

- MC asked if SW could contact council to put some sensor lights in the toilets in the carpark. When club teams are training in winter, these are the only toilets available.
- Roy Ashpole has submitted a quote for a new pump on the indoor court.
- LS raised the issue of end of year thank you gifts for Executive, Office Bearers and Umpires Committee. This will be an ongoing discussion

Meeting closed at 8.45 pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 21 April 2022 at 6.30pm

1st Council Meeting – Wednesday 27 April at 7pm

Executive Meeting – Thursday 12 May at 6.30pm

Executive Meeting – Thursday 9 June at 6.30pm

Executive Meeting – Thursday 14 July at 6.30pm