



**HILLS DISTRICT NETBALL ASSOCIATION**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**20 March 2025**

**Present:** Lisa Robertson, Robyn Tamsett, Doug MacColl, Clare Ashpole, Nicci Skene, , Margaret Coe, Madi Morris, Kirsten Gossip, Lisette Smith

**Apologies:** Sophie Koutchavlis, Ros Miller

**In attendance:** Sue Watts

**Meeting opened:** 6.30 pm

**MINUTES AND ACTIONS FROM PREVIOUS MEETING**

Confirmation of the Minutes of the Executive Committee meeting held on 13 February 2025 was moved by Nicci Skene and seconded by Robyn Tamsett. The minutes were **approved** by the Committee.

**CORRESPONDENCE:**

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0225-5	20/02/2025	Andrew Wright, HSC - Whale Rock Trail Run Sunday 23 February 2025
0225-6	21/02/2025	Jillian Vernon, NNSW - Notice of AGM / Council Meeting and Papers 15 March 2025
0225-7	21/02/2025	Isabella Hall, Competitions NNSW - 2025 DOOLEYS Metro League - Final Grading - March Update
0225-8	21/02/2025	Karyn West, Ryde Sapphires - Ryde Sapphires and HDNA
0225-9	26/02/2025	Jillian Vernon, NNSW - IMPORTANT INFO - Please Read - Netball NSW Director Elections
0325-1	1/03/2025	Ricoh Australia - Price Increase per Page
0325-2	3/03/2025	Matthew Knight, Valour - New Rep Uniforms Sales Evening
0325-3	3/03/2025	Betta Fire Protection - Fire System Maintenance Booking
0325-4	4/03/2025	Jillian Vernon, NNSW - Please read - policy updates and upcoming events
0325-5	5/03/2025	Community, NNSW - Beyond the Court Online Education Session
0325-6	6/03/2025	Jillian Vernon, NNSW - Memo from Sallianne Faulkner
0325-7	7/03/2025	Jillian Vernon, NNSW - IMPORTANT INFO: Please Read - NetballHQ App Assets and PlayHQ Advanced Dashboard
0325-8	13/03/2025	Isabella Hall, NNSW - 2025 HART Senior State Titles - Entries Closing Reminder
0325-9	17/03/2025	Andrew Wright, HSC - Notice of Planned Hazard Reduction Burn
0325-10	17/03/2025	Kelley Keyes, Dural Warriors - 2025 Season
0325-11	17/03/2025	Andrew Wright, HSC - Pennant Hills Netball Car Park & Overflow Staging Ground NPWS Tuesday 18 March 2025
0325-12	17/03/2025	Isabella Hall, NNSW - 2025 DOOLEYS Metro League - Information - Managers Meeting Recording
0325-13	18/03/2025	Jillian Vernon, NNSW - PLEASE READ - Opportunities to Raise and Save Money

## REPORTS:

### Treasurer

#### February Month Results

Overall HDNA had a good month, but it remains early in the season and with significant likelihood of timing differences until the winter season starts it is too early to identify definitive trends. The best indication of any risks will be from the Junior and Senior Registrars who will have an early indication of registrations as they build.

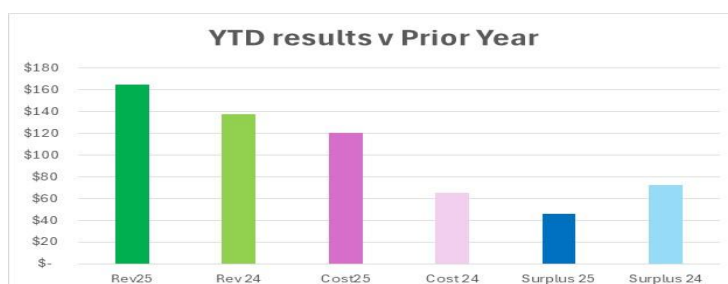
In February HDNA achieved revenue of \$81k against costs of \$11k resulting in a surplus of \$70k. This is consistent with prior year (revenue \$82k, costs \$13k and surplus \$69k). However, against budget it was marginally down with revenue down \$4k as a result of a timing difference on the rep's revenue. This is expected to catch up in future months.

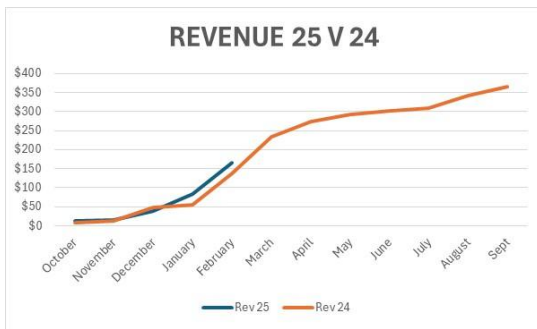
	MONTH		
	Feb \$'000	Feb Budget	Variance
Registration	68	66	2
Reps	9	19	-10
Other Income	5	0	5
<b>TOTAL INCOME</b>	<b>81</b>	<b>85</b>	<b>-4</b>
Operating Expenses	-5	-7	2
Wages	-4	-3	-1
Reps	-2	-2	-0
Total Expenses	-11	-12	1
Surplus / Deficit	70	73	-4

#### Year to Date

It is too early to comment on any trends or potential issues except, as noted above, that the lower registration and rep income is potentially a timing difference and will be monitored.

	YEAR TO DATE		
	YTD \$'000	YTD Bud \$'000	Variance
Registration	94	106	-12
Reps	41	62	-21
Other Income	30	4	26
<b>TOTAL INCOME</b>	<b>165</b>	<b>172</b>	<b>-7</b>
Operating Expenses	-90	-84	-6
Wages	-20	-18	-2
Reps	-12	-7	-5
Total Expenses	-122	-109	-13
Surplus / Deficit	45	63	-20





## REPS

Reps registration revenue year to date is tracking slightly down on budget. This is due to a budget assumption around timing of when payments are being made.

Costs are slightly up due to timing of payments.

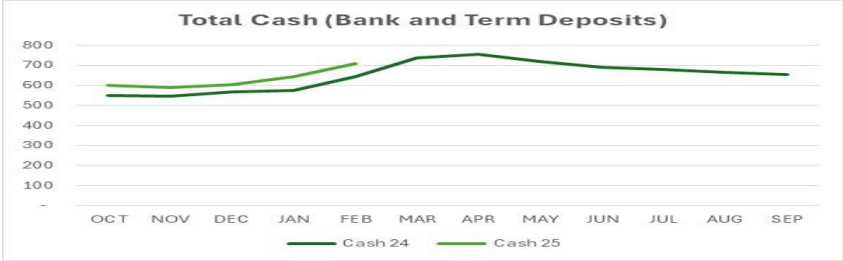
	MONTH			YEAR TO DATE						
	Feb \$'000	Feb Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance	Full Year \$'000	To Go	2024	2023
<b>REPS</b>										
Reps	9	19	- 10	41	62	- 21	77	36	76	74
Rep Teams Dinner	-	-	-	-	-	-	14	14	13	9
Carnival Income	1	-	1	1	-	1	1	0	1	2
<b>Income</b>	<b>10</b>	<b>19</b>	<b>-9</b>	<b>42</b>	<b>62</b>	<b>-20</b>	<b>92</b>	<b>50</b>	<b>90</b>	<b>85</b>
<b>Expenses</b>										
ML & NID Fees	1	1	1	2	2	0	8	6	7	6
Carnival Expenses	1	0	1	0	0	0	2	2	2	1
Representatives Celebrations	-	-	-	-	-	-	14	14	5	3
Fitness & Training	-	0	0	5	1	4	4	1	1	4
Rep expenses - photos, banner	-	0	0	1	1	0	3	2	3	5
Reps Equipment	-	0	0	3	1	2	5	2	-	-
State Championship Fees - all	-	-	-	-	-	-	14	14	14	9
Travel Expenses	-	-	-	-	-	-	5	5	5	6
Accommodation & Meals	-	-	-	-	-	-	15	15	15	24
Contribution to courts etc	-	0	0	1	2	1	11	10	10	9
Umpires - Representative Teams	-	-	-	-	-	-	8	8	10	9
<b>Expenses</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>89</b>	<b>77</b>	<b>62</b>	<b>67</b>
<b>Net Position</b>	<b>8</b>	<b>17</b>	<b>-10</b>	<b>30</b>	<b>55</b>	<b>-25</b>	<b>3</b>	<b>-27</b>	<b>28</b>	<b>18</b>

A draft budget has been set up for the Rep program splitting the costs between Juniors and Seniors. This is provided below and, if agreed, will be used as the basis for splitting out results going forward.

REPS	Junior	Senior	TOTAL
Players	110	104	214
Teams	11	10	21
Reps	52	25	77
Rep Teams Dinner	13	1	14
Carnival Income	1	-	1
<b>Income</b>	<b>66</b>	<b>26</b>	<b>92</b>
			0
ML & NID Fees	-	8	8
Carnival Expenses	2	-	2
Representatives Celebrations	13	1	14
Fitness & Training	3	1	4
Rep expenses - photos, banner	3	-	3
Reps Equipment	3	2	5
State Championship Fees - all	12	2	14
Travel Expenses	4	1	5
Accommodation & Meals	11	4	15
Other costs incl courts	6	5	11
Umpires - Representative Teams	7	1	8
<b>Expenses</b>	<b>64</b>	<b>25</b>	<b>89</b>
<b>Net Position</b>	<b>2</b>	<b>1</b>	<b>3</b>

## Balance Sheet

There is little change to prior month after allowing for the rentals. Cash holdings remain good with \$420k, up \$62k in the month, in the bank account and a further \$288k on Term deposit. No concerns are noted.



**Other**

We continue to hold an accrual for insurance as a precaution in case of higher costs in 2025 for insurance or ground rent increase etc. and will review at the half year.

## Detailed P&L

	MONTH			YEAR TO DATE						
<u>Income</u>	Feb \$'000	Feb Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance	Full Year \$'000	To Go	2024	2023
Books, Whistles & Tape	0	0	0	0	0	0	4	4	5	3
Swifts / GIANTS Merchandise		0	0	0	0	0	2	2	1	0
Canteen Income (Martha's Cafe)		0	0	0	0	0	10	10	10	10
Carnival Income	1	0	1	1	0	1	1	-0	1	2
Donations/Grants		0	0	18	0	18	0	-18	2	0
Sponsorship		0	0	0	0	0	10	10	7	7
Umpire Hire Fees		0	0	0	0	0	0	0	0	0
Fines		0	0	0	0	0	0	0		
Rep Teams Dinner		0	0	0	0	0	14	14	13	9
Reps	9	19	-10	41	62	-21	77	36	76	74
Indoor Court Income	3	0	3	9	2	7	16	7	16	10
Outdoor Court Income	0	0	0	1	0	1	10	9	9	6
Leaves		0	0	0	0	0	0	0	0	0
Registration	68	66	2	94	106	-12	220	126	212	205
Training Court Fees		0	0	0	1	-1	8	8	7	5
Uniforms	0	0	0	0	1	-1	6	6	1	1
Sundry Income	0	0	0	0	0	0	0	0		
<b>TOTAL INCOME</b>	<b>81</b>	<b>85</b>	<b>-4</b>	<b>165</b>	<b>172</b>	<b>-7</b>	<b>378</b>	<b>213</b>	<b>362</b>	<b>332</b>
Affiliation Fees	0	0	0	0	0	0	20	20	9	20
Audit/Accounting Fees	0	1	-1	7	2	5	9	2	4	9
Bank Charges		0	0	0	0	0	0	0	0	0
Books, Whistles, Bandages		0	-0	0	1	-1	6	6	6	2
Cleaning	3	2	2	10	6	4	23	13	22	20
Computer Services	0	0	-0	2	1	1	4	2	3	3
Deregistration Refunds	0	0	0	0	1	-0	3	3	0	0
Carnival Expenses	1	0	1	0	0	-0	2	2	2	1
Executive Expenses		0	-0	0	0	-0	2	2	1	2
Event Expenses		0	-0	2	1	0	6	4	5	6
Filling Fees		0	0	0	0	0	0	-0	0	0
General/Sundry Expenses	0	0	-0	1	1	-0	5	4	4	2
Trophies & Gifts		0	0	6	0	6	26	20	26	20
Ground Hire		0	0	35	35	0	35	0	35	34
Honourariums		0	0	0	0	0	16	16	16	14
Indoor Court Expenses		0	0	9	0	9	0	-9	0	2
Insurance		0	0	9	25	-16	35	26	0	33
NSW Netball Registrations		0	-0	0	0	-0	1	1	1	0
Swifts and GIANTS Merchandise		0	-0	-1	0	-1	2	3	3	0
Print, Post & Stationery	0	0	0	2	1	1	4	3	3	6
Repairs & Maintenance		2	-2	3	6	-3	25	22	17	10
Representative Teams		0	0	0	0	0	0	0	0	0
Accommodation & Meals		0	0	0	0	0	15	15	15	24
Fitness & Training		0	-0	5	1	4	4	-1	1	4
ML & NID Fees	1	1	1	2	2	0	8	6	7	6
Representatives Celebrations		0	0	0	0	0	14	14	5	3
Rep expenses - photos, banner		0	-0	1	1	0	3	2	3	5
Reps Equipment		0	-0	3	1	2	5	2	0	0
State Championship Fees - all		0	0	0	0	0	14	14	14	9
Travel Expenses		0	0	0	0	0	5	5	5	6
Umpires - Representative Teams		0	0	0	0	0	8	8	10	9
Security Monitoring		0	-0	0	0	-0	1	1	1	1
Physiotherapy		0	0	0	0	0	12	12	11	9
Umpires		0	-0	0	0	-0	2	2	0	0
Uniforms		1	-1	3	2	1	10	7	5	6
Wages	4	3	1	18	17	1	43	25	41	38
WHS	0	0	0	0	0	0		-0	0	0
Superannuation	0	0	0	2	1	1	5	3	5	4
<b>Operating Expenses</b>	<b>11</b>	<b>12</b>	<b>-1</b>	<b>122</b>	<b>109</b>	<b>13</b>	<b>373</b>	<b>251</b>	<b>280</b>	<b>309</b>
Depreciation	0	0	0	0	0	0	15	15	27	15
AL Provisions	0	0	0	0	0	0	4	4	3	3
<b>TOTAL EXPENSES</b>	<b>11</b>	<b>12</b>	<b>-1</b>	<b>122</b>	<b>109</b>	<b>13</b>	<b>392</b>	<b>270</b>	<b>310</b>	<b>327</b>
Operating Profit	<b>70</b>	<b>73</b>	<b>-4</b>	<b>44</b>	<b>64</b>	<b>-20</b>	<b>-14</b>	<b>-58</b>	<b>52</b>	<b>5</b>
Interest Income	0	0	0	1	1	0	14	13	14	5
<b>Total surplus</b>	<b>70</b>	<b>73</b>	<b>-4</b>	<b>45</b>	<b>65</b>	<b>-20</b>	<b>0</b>	<b>-45</b>	<b>67</b>	<b>10</b>

### Senior Representative Convenor

- Senior State Titles Opens team has been selected. We are still looking for a coach.
- Metro League will start this week. As Clare is unable to attend ML at the moment, she has asked that Megan Hartog-Smith be appointed as Manager of ML 3 team – **Moved Clare, Seconded Lisette, Approved by Executive**
- Clare is unable to attend Senior State Titles in June. Sue McMahon, Assistant Senior Rep Convenor, will attend in her place.

### Junior Representative Convenor

- Margaret has asked that Kate Roberts be appointed as Manager for the 12s at Junior State Titles – **Moved Margaret, Seconded Lisa – Approved by the Executive**
- Margaret asked that HDNA supply first aid kits for the eleven Junior Rep teams – Approved by Executive. Robyn, Margaret and Sue to organise.
- New banner and bag tags have been ordered.

### Senior Registrar

- As Ros is away, Clare noted that we have 79 teams - 29 Cadets, 50 Grade - registered for winter competition. This is seven teams down on our 2024 team numbers.
- We are down a number of A grade teams, it was suggested that we send out a survey to those players who haven't returned to see if we can find out why they aren't coming back.

### Junior Registrar

- We received 32 team registrations for NSG and 123 team registrations for Junior. This is three teams down for both NSG and Junior from 2024.
- After discussion and feedback from some clubs, it was decided that we would reopen team registrations for all competitions until 1 April 2025. This might enable teams who couldn't get their numbers together by Registration Night, to register a team.

### Umpire Convenors

- The Umpire Convenor Handbook has been updated and distributed to clubs.
- Rule books and whistles have been purchased.
- The Beginner and Returning Umpire Days are coming up. Allocation forms have been sent to club convenors.
- Zoe Wilmshurst, Sapna Mistry and Madi Morris have been allocated to Metro League. Kirsten Gossip and Lauren Leckie have been allocated to Premier League.
- Club umpire convenor meeting was held on 10<sup>th</sup> April.
- There was positive feedback regarding the new umpires sharing a game each week. Depending on numbers this may happen again this season.

### Night Comp Convenor

- The team prize for winners has been decided and Sophie will organise.

### Administration Report

- The new cleaners have commenced and are doing a fantastic job.
- The replacement colour copier was installed downstairs on Monday 17 March. The only feature not working yet is the scan to email. Sue has contacted Tim Smith and he will drop by this week to set up.
- As we use a lot of ice during the year, would we be able to purchase an ice making machine. Sue has looked at a few options starting from \$85.00 to \$249.00. These options all have had good reviews. Currently, we have to buy ice from the service station and lug it down to HDNA and then reimburse the purchaser for the cost. – **Approved by Executive**, Sue to source.
- Luckily the rain wasn't as heavy as forecast, so there has been no further leaking from the indoor court roof. Sue has contacted ANZ Roofing a few times to chase up the plan for repairs – email received 19 March advising they will be out to repair on Thursday 27 March.
- Sue mentioned that the Sponsorship agreements with Castle Hill Volkswagen and The Catering Group end this year.
- Netball NSW has advised that there will be no refunds for not using vouchers. HDNA will follow this procedure.

## **General Business**

- We have received letters from Ryde Sapphires and Dural Warriors advising that they are unable to register a team in the 2025 Winter Competition. They asked how this will affect their club and umpires and whether they have to attend Council meetings this year.
  - As per clause 9.4 in our constitution
    - *9.4 HDNA Council Membership - The HDNA Council will consist of Life Members, the HDNA Executive and Officials and two delegates from each affiliated club. Affiliated Clubs shall comprise one or more teams and shall have full rights of delegation to Council as provided for in Clause 13 - Council*
  - They are ineligible to vote but they can attend the meetings as observers. They can, however, register umpires and non-playing members.
  - Lisette to write to both clubs and advise.
- Hyundai has been signed as a major sponsor of Netball NSW.
- Acai Avenue has signed a sponsorship agreement with Netball NSW and have asked to visit associations. This would be in direct competition with The Catering Group who run our Canteen.
- Lisette has contacted Life Members – Vicki Davis, Lesley Milner, Lyn Burgess and Jennie Thompson regarding sitting on the Grading Appeals if necessary. All are available.

## **Meeting closed at 8.25 pm**

### **UPCOMING MEETINGS:**

Executive Meeting – Monday 7 April 2025

1<sup>st</sup> Council Meeting – Wednesday 30 April 2025

Executive Meeting – Thursday 8 May 2025

Executive Meeting – Thursday 12 June 2025

Executive Meeting – Thursday 10 July 2025

Executive Meeting – Thursday 21 August 2025

2<sup>nd</sup> Council Meeting – Wednesday 27 August 2025

Executive Meeting – Thursday 11 September 2025

Executive Meeting - Thursday 9 October 2025

Executive Meeting – Thursday 6 November 2025

3<sup>rd</sup> Council Meeting & AGM – Saturday 15 November 2025

Executive Meeting – Friday 5 December 2025 (if required)