



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING
8 February 2024

Present: Lisa Robertson, Peter Holman, Linda Wilton, Lisette Smith, Clare Ashpole, Nicci Skene, Margaret Coe, Jen Baker, Madi Morris, Sophie Koutchavlis

Apologies: Kirsten Gossip

In attendance: Sue Watts, Jennie Thompson

Meeting opened: 6.30pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 9th November 2023 was moved by Madi Morris and seconded by Clare Ashpole. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
1223-2	6/12/2023	HDNA to Pearce, Thornleigh Physio re acceptance of tender
1223-3	6/12/2023	HDNA to Shannon, Active Body Physio re unsuccessful tender
1223-4	6/12/2023	Rebecca Allen, HSC - Notice of Planned Hazard Reduction Burning
1223-5	8/12/2023	Gillian Cotter, NNSW - Important Information on PlayHQ Service Fee
1223-6	20/12/2023	Gillian Cotter, NNSW - 2024 AGM and March Council Meeting / Insurance / Active Kids Program Provider
0124-1	12/01/2024	Netball NSW - Club and Associations Newsletter January 2024
0124-2	12/01/2024	Jillian Vernon, NNSW - Update Active and Creative Kids Program 2024
0124-3	15/01/2024	Stacy Harding, NNSW - 2024 DOOLEYS Metro League
0124-4	17/01/2024	Zoe Cooke, HSC - Fencing Plan Courts 1 and 2
0124-5	25/01/2024	Jillian Vernon, NNSW - UPDATE PayPal in 4 and Active Kids Voucher
0124-6	25/01/2024	Netball Australia Community Team - NA All in Community News - January 2024
0124-7	30/01/2024	Zoe Cooke, HSC - Paths and Stairs
0124-8	30/01/2024	Trish Crews, NNSW - 2024 Association Affiliation Process
0124-9	30/01/2024	Tim Fava, Netball NSW - 2024 Rules of Netball - Update
0124-10	31/01/2024	Jillian Vernon, NNSW - UPDATE : PLEASE FORWARD TO CLUBS - Information on Active Kids Vouchers
0224-1	5/02/2024	Danielle O'Donnell, NNSW - 2024 Voucher Process - Reminder
0224-2	6/02/2024	Jillian Vernon, NNSW - Reminder - Upcoming Education Sessions + Webinar

REPORTS:

Treasurer

November 2023

There was a loss in November 2023 of \$14k, compared to a loss of \$12k last year. This equates to a variance of \$3k, which can be explained in the comments below.

- The variance in Revenue from Nov 2023 - \$4.3k compared to revenue from LY - \$3.7k was \$600.
- The variance in Expenses from Nov 2023 - \$18k compared to expenses from LY - \$15k was \$3k.
- The income variances were:
 - Rep Levies - down on LY by \$730
 - Court hire income up on LY by \$1.3K
- The largest expenses variations for Nov 2023 were:
 - Audit/Accounting Fees - Annual Auditor Fees paid in Nov 22
 - Event Expenses - HDNA Xmas and Metro League Afternoon Tea
 - Trophies & Gifts - Night Comp Vouchers

The Year-to-Date Loss as at Nov 2023 is \$22k, compared to a Year to Date loss of \$12k LY

- YTD Revenue variance to last year:
 - Rep Levies up on LY due to timing of invoices
- YTD Expenses variance to last year:
 - Event Expenses - HDNA Xmas and Metro League Afternoon Tea
 - Trophies & Gifts - Night Comp Vouchers
 - Accommodation - deposit on 2024 and 2025 Rep Accommodation
 - Timing of payments for Metro League
 - Wages - Increased from 1/7/2023

December 2023

There was a profit in December 2023 of \$34k, compared to a profit of \$6k last year. This equates to a variance of \$28k, which can be explained in the comments below.

- The variance in Revenue from Dec 2023 - \$34k compared to revenue from LY - \$6k was \$28.
- The variance in Expenses from Dec 2023 - \$9k compared to expenses from LY - \$8k was \$1k.
- The income variances were:
 - Rep Levies - increased players from 2022 to 2023 and the timing of invoicing of Rep Levies
 - Registrations - Dec 2023 includes Night Comp and Winter Registrations.
- The largest expenses variations for Dec 2023 were:
 - Honorariums - Summer Series Coaches and Managers

The Year-to-Date Profit as at Dec 2023 is \$3k, compared to a Year to Date loss of \$14k LY

- YTD Revenue variance to last year:
 - Rep Levies - Timing of invoices and increased players from LY
 - Registration - Timing of payments received for Winter comp
 - Increased court hire income
- YTD Expenses variance to last year:
 - Event Expenses - HDNA Xmas and Metro League Afternoon Tea
 - Trophies & Gifts - Night Comp Vouchers
 - Honorariums - Summer Series Coaches & Manager payments
 - Accommodation – deposit made for 2024 and 2025 Rep Accommodation
 - Timing of payments for Metro League
 - Uniforms - Executive uniforms purchased
 - Wages - Increased from 1/7/2023

January 2024

There was a profit in January 2024 of \$1k, compared to a profit of \$53k last year. This equates to a variance of \$52k, which can be explained in the comments below.

- The variance in Revenue from Jan 2024 - \$8k compared to revenue from LY - \$64k was \$56k.
- The variance in Expenses from Jan 2024 - \$6k compared to expenses from LY - \$11k was \$5k.
- The income variances were:
 - Rep Levies - Timing of invoicing of Rep Levies
 - Registrations - Timing of Night Comp and Winter Registrations.
- The largest expenses variations for Jan 2024 were:
 - Affiliation Fees - timing of payment
 - Uniforms - Jackets, Patches, Pants - Jan 2023

The Year-to-Date Profit as at Jan 2024 is \$4k, compared to a Year to Date profit of \$39k LY

- YTD Revenue variance to last year:
 - Rep Levies - Small decrease on LY to date
 - Registration - Timing of payments received for Winter comp
- YTD Expenses variance to last year:
 - Cleaning - Increase on LY Fees

Balance Sheet

- Cash on Hand is down by \$184k on LY - payments have been made to Hornsby Council for the Upgrades to courts 1 and 2.
- Investment Funds are down by \$151k on LY. One of the term deposits matured in September and was used to fund part of the Upgrades to courts 1 and 2
- GST Receivable higher than usual - includes GST paid for Courts 1 and 2 upgrades - To be claimed in next BAS due 28 Feb 2024.

Other Items for Finance:

- Grant for upgrade of new courts - application was for \$1M. Project expected to cost \$1.3M. Discuss Term Deposit availability for covering the remaining amount.
- Term Deposit of \$271 matured in Nov 2023 and needs to be rolled over into new Term Deposit. Currently sitting at \$282k including interest. Suggest roll over for 6 months in line with funds required for Grant application, should we be successful. It was suggested that we extend the investment period to 7 months as this is when work would commence if we were successful with the grant. **Moved Linda, Seconded Lisa that the above amount be reinvested for 7 months – approved by Executive.**
- Linda to work with each Executive member to develop a budget for 2024.

Senior Representative Convenor

- Training has commenced for all Metro League teams. Jen has asked for Indoor court keys for the new coaches.
- Fitness is going well.
- **Moved Jen, Seconded Nicci, that Cherie Bird be appointed as Coach for ML Team 3 and Nadine Smith be appointed as Manager for ML Team 4 – Approved by Executive**
- We still need managers for ML Team 2 and Team 3
- State Titles
 - U/17 have been selected and have organised training.
 - Opens selections are still being finalised.
 - Men's team – EOI to be distributed during current night competition as well as social media posts.

Junior Representative Convenor

- Selections underway

Senior Registrar

- Nothing to report

Junior Registrar

- NSG registrations
 - 163 regos for NSG to date
 - 330 overall for last year - we are on par for this time last year
- Junior registrations
 - 890 regos for juniors to date
 - 1300 overall last year - we are tracking slightly ahead of this time last year.

Umpire Convenors

- **2024 Rules Update**
 - New rules to be applied from Round 1 of Winter Competition
 - **Moved Madi, Seconded Pete that -Tactical changes as per rule 10 (2) will not be played; rolling substitutions to be played in all junior and senior grades – approved by Executive.**
 - Information will be shared with the clubs soon on implementing rolling substitutions.
 - All players, coaches, umpires are encouraged to review the videos posted by Netball Australia on their social media platforms as this provides a summary of the rule changes. A copy of the new rule book is available online (<https://netball.sport/game/the-rules-of-netball>) or via the app.
 - More information will be shared with clubs before the start of the season with respect to the rule updates and their application at grassroots level.
 - New paper copies of the rule book are currently on order with Netball NSW.
- **Beginning and Returning Umpires Day (6 April at HDNA on the indoor court)**
 - Beginners 8am - 12pm please email your club convenor to register attendance.
 - Returning Umpires 12.30pm-2pm approximately - open to all returning umpires
- **New Convenors**
 - Welcome to our 4 new convenors so far for 2024 (Asquith - Sam Munkman, Dural Warriors - Abby Seamons, Hornsby Lions - Catherine Van Akker, Thornleigh - Clare Ashpole)
 - Convenors meeting scheduled for 10 April at 6.30pm for all convenors to assist in allocations for winter competition. This is a mandatory meeting.

Night Comp Convenor

- All is going well.
- Cassidy Martin, Georgia Buckle and Dom Newman have been appointed to the Night Comp Committee.
- This is the biggest Summer Night Comp we have had at HDNA. We have one Junior division. (traditionally this competition is smaller than the Spring Competition held at the end of the Day Competition)

Administration Report

- Sue asked if the foyer could be painted and fix the water damage. Need to arrange quote for the guttering to be fixed as well as the painting.

General Business

- Thank you to Asquith for the donation of some bibs to be used as spares.
- Kirsten Gossip and Lauren Leckie attending National A Camp facilitated by Netball NSW on 10 April.
- Kirsten and Madi beginning to organise Rep Carnival Umpires and State Titles umpires for the year.
- Netball NSW introducing an inclusive uniform for umpires. Subject to further investigation for application at HDNA
- Clubs will be rostered to help in control again in 2024. This will be done once fixtures are complete.
- Pete, as Vice President, will be available as a support for both the Junior and Senior Reps Convenors.
- Lisa to update the Key Register
- Margaret asked if we could have a lockable cabinet in the physio room as requested by the new physio. They want to be able to store equipment.
- Margaret has also asked if Division 1 junior grades could play at different times.
- Lisette reminded everyone that we all need to be using the new 'position'@hdnanetball.com.au email. The updated contact list will be distributed to all clubs.
- Pete and Jennie Thompson have been nominated as the Member Protection Representative.

Meeting closed at 8.35pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 14 March 2024
Executive Meeting – Thursday 11 April 2024
1st Council Meeting – Wednesday 24 April 2024
Executive Meeting – Thursday 9 May 2024
Executive Meeting – Thursday 11 July 2024
Executive Meeting – Thursday 22 August 2024
2nd Council Meeting – Wednesday 28 August 2024
Executive Meeting – Thursday 12 September 2024
Executive Meeting – Thursday 10 October 2024
Executive Meeting – Thursday 7 November 2024
3rd Council Meeting and AGM – Saturday 16 November 2024
Executive Meeting – Friday 6 December 2024 (if required)