



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING
13 June 2025

Present: Lisa Robertson, Robyn Tamsett, Doug MacColl, Lisette Smith, Nicci Skene, Ros Miller, Margaret Coe, Madi Morris, Kirsten Gossip, Sophie Koutchavlis, Clare Ashpole (via video call)

Apologies:

In attendance: Sue Watts

Meeting opened: 6.40 pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 8 May 2025 was moved by Kirsten Gossip and seconded by Ros Miller. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0525-6	9/05/2025	Andrew Wilson – External AED at PH Netball Courts
0525-7	13/05/2025	Nicola McClure, Beecroft Netball Club – Match Feedback & HDNA reply
0525-8	20/05/2025	Jenni McBain – Withdrawal as 15 Squad Coach
0525-9	20/05/2025	Taylor Callaghan, Loreto Normanhurst – Under 14s Game
0525-10	25/05/2025	Sally Nicolson – Club Netball Participation and reply from Lisa Robertson
0525-11	29/05/2025	Belinda Widdup, Normanhurst Netball Club – Injury and reply from Lisette Smith, HDNA
0525-12	30/05/2025	Jill Vernon, Netball NSW – IMPORTANT INFO: Supporting our communities impacted by the recent floods
0525-13	30/05/2025	Elizabeth Reynolds, Cheltenham Girls High School – Request for Information for Year 11 Geographical Investigation at CGHS
0525-14	30/05/2025	Greg Page, Heart of the Nation – Your AED Tracking Support is Moving to Inauro
0525-15	30/05/2025	Heart of the Nation – New Contacts to Support you Moving Forward
0625-1	5/06/2025	Jillian Vernon, Netball NSW – Please Read: New initiatives and upcoming online sessions
0625-2	8/06/2025	Andrew Wilson – Invitation to Celebration at Pennant Hills Park 4pm Monday 9 June 2025 – Tim Wilson & family say THANKS

REPORTS:

Treasurer

Results

May revenue was in line with budget but costs were over budget by \$7k. After a number of timing differences in prior months the results are settling back to budget now the season is underway with Metro started and Senior state titles in early June.

Overall registration is \$7k down year to date with no more registrations expected for the Winter comp. This is a 3.5% variance but this may pick up with late registrations and also night comp.

Costs were up by \$7k in the month. This was due to Metro, Print and other small differences across multiple lines. .

HDNA are carrying an accrual in the Balance sheet to cover this. Impact, once this is released will be to lower costs in the P&L and lower creditors in the Balance sheet. It makes sense to now carry this to year end in order to avoid obscuring the business as normal running costs in the remaining months.

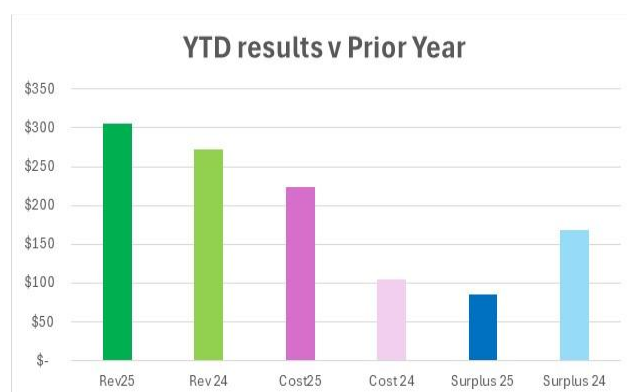
MONTH			
	May \$'000	May Budget	Variance
Registration	2	1	1
Reps	14	15	-1
Other Income	4	4	0
TOTAL INCOME	20	20	1
Operating Expenses	-7	-1	-6
Wages	-3	-3	0
Reps	-12	-11	-1
Total Expenses	-22	-15	-7
Surplus / Deficit	-2	5	-6

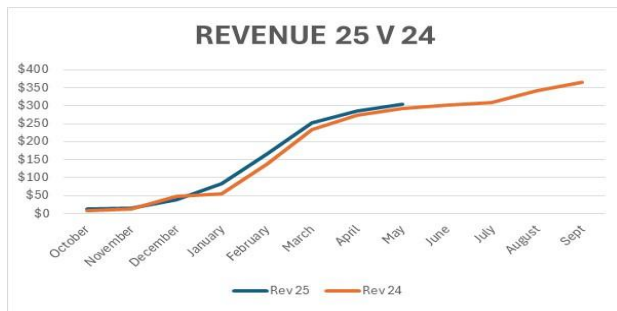
In May HDNA are reporting a loss of \$2k which is not considered material.

Year To Date

HDNA are travelling broadly in line with Budget. Revenue is in line with budget with the shortfall on registration and Reps offset by donations and indoor court income. Costs up by \$35k but are in line with budget after adjusting for the ground hire accrual release.

YEAR TO DATE			
	YTD \$'000	YTD Bud \$'000	Variance
Registration	198	205	-7
Reps	63	78	-15
Other Income	50	21	29
TOTAL INCOME	311	304	7
Operating Expenses	-150	-121	-29
Wages	-33	-30	-3
Reps	-38	-35	-3
Total Expenses	-221	-186	-35
Surplus / Deficit	91	119	-29





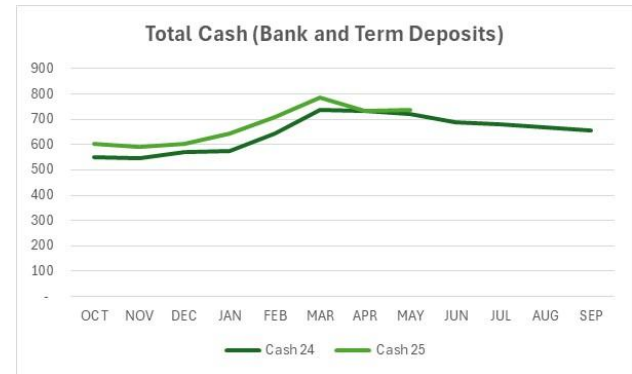
REPS

Reps registration revenue year to date is tracking slightly down on budget. This is due to a wrong budget assumption around timing of when payments are being made and lower registrations than budget. Costs are in line.

		YEAR TO DATE					
		YTD \$'000	YTD Bud \$'000	Variance	Full Year \$'000	To Go	
REPS							
Reps		63	78	- 15	77	14	76 74
Rep Teams Dinner		-	-	-	14	14	13 9
Carnival Income		2	1	2	1	- 1	1 2
Income		64	78	-14	92	27	90 85
ML & NID Fees		3	2	1	8	5	7 6
Carnival Expenses		2	4	- 2	2	-	2 1
Representatives Celebrations		-	-	-	14	14	5 3
Fitness & Training		5	4	1	4	- 1	1 4
Rep expenses - photos, banner		4	4	0	3	- 1	3 5
Reps Equipment		4	2	2	5	1	- -
State Championship Fees - all		3	3	-	14	11	14 9
Travel Expenses		5	5	1	5	-	5 6
Accommodation & Meals		6	5	1	15	9	15 24
Contribution to courts etc		5	7	- 1	11	6	-
Umpires - Representative Teams		0	-	0	8	8	10 9
Expenses		38	35	3	89	51	62 67
Net Position		26	43	-18	3	-24	28 18

Balance Sheet

There is little change to prior month after allowing for the rentals. Cash holdings remain good with \$450k, marginally up \$13k on prior year and up \$6k on April, in the bank account and a further \$288k on Term deposit. No concerns are noted.



Balance Sheet

	May-25	May-24	2024
Cash - Bank	450	437	370
Term Deposit	288	282	286
Total Cash	738	719	656
Debtors	10	4	2
Uniforms	11	6	11
Petty Cash	-	0	
Other Assets	21	10	13
Current Assets	759	730	669
Indoor Court - NBV	20	21	20
Outdoor Court - NBV	443	460	443
Other Fixed Assets	40	48	40
Fixed Assets	503	529	503
Total Assets	1,262	1,258	1,172
Creditors	3	18	-37
Payroll liabilities	7	3	-7
Other Creditors / Provisions	34	7	
Total Liabilities	44	28	- 44
Net Assets	1,219	1,231	1,128

Other

Nothing noted

Detailed P&L

	MONTH			YEAR TO DATE		
	May \$'000	May Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance
Income						
Books, Whistles & Tape	1	1	0	3	2	1
Swifts / GIANTS Merchandise	0	0	0	0	0	0
Canteen Income (Martha's Cafe)	0	0	0	4	0	4
Carnival Income	0	0	0	2	0	2
Donations/Grants	0	0	0	18	0	18
Sponsorship	0	0	0	7	7	0
Umpire Hire Fees	0	0	0	0	0	0
Fines	0	0	0	0	0	0
Rep Teams Dinner	0	0	0	0	0	0
Reps	14	15	-1	63	78	-15
Indoor Court Income	2	2	0	13	8	5
Outdoor Court Income	1	1	0	2	2	0
Leves	0	0	0	0	0	0
Registration	2	1	1	198	205	-7
Training Court Fees	0	0	0	0	1	-1
Uniforms	0	0	0	0	1	-1
Sundry Income	0	0	0	0	0	0
TOTAL INCOME	20	20	0	311	304	6
Affiliation Fees	0	0	0	0	0	0
Audit/Accounting Fees	0	0	0	8	5	3
Bank Charges	0	0	0	0	0	0
Books, Whistles, Bandages	0	0	0	5	8	-3
Cleaning	2	2	0	15	10	5
Computer Services	0	0	0	2	1	1
Deregistration Refunds	0	0	0	3	3	1
Carnival Expenses	0	0	0	2	4	-2
Executive Expenses	0	0	0	0	0	-0
Event Expenses	0	0	0	2	1	1
Filling Fees	0	0	0	0	0	0
General/Sundry Expenses	1	-0	1	1	1	0
Trophies & Gifts	1	1	0	6	1	5
Ground Hire	0	0	0	71	35	36
Honourariums	0	0	0	0	0	0
Indoor Court Expenses	0	0	0	10	0	10
Insurance	0	0	0	9	27	-18
NSW Netball Registrations	0	0	0	1	0	1
Swifts and GIANTS Merchandise	0	0	0	-1	0	-1
Print, Post & Stationery	1	0	1	2	3	-1
Repairs & Maintenance	0	0	0	4	10	-6
Representative Teams	0	0	0	0	0	0
Accommodation & Meals	5	5	0	6	5	1
Fitness & Training	0	0	0	5	4	1
ML & NID Fees	1	0	1	3	2	1
Representatives Celebrations	0	0	0	0	0	0
Rep expenses - photos, banner	3	3	0	4	4	0
Reps Equipment	0	0	0	4	2	2
State Championship Fees - all	3	3	0	3	3	0
Travel Expenses	0	0	0	5	5	1
Umpires - Representative Teams	0	0	0	0	0	0
Security Monitoring	0	0	0	1	2	-1
Physiotherapy	0	0	0	11	10	1
Umpires	0	0	0	0	0	-0
Uniforms	0	0	0	4	6	-2
Wages	3	3	0	29	27	2
WHS	0	0	0	1	0	1
Superannuation	0	0	0	3	3	0
Operating Expenses	22	15	7	221	186	35
Depreciation	0	0	0	0	0	0
AL Provisions	0	0	0	0	0	0
TOTAL EXPENSES	22	15	7	221	186	35
Operating Profit	-2	5	-7	90	119	-29
Interest Income	1	0	1	2	1	1
Total surplus	-1	5	-6	90	120	-30

Senior Representative Convenor

- Senior State Titles was held last weekend.
 - Opens finished 1st
 - Congratulations to the players & coaches from all at HDNA. This is very exciting and well deserved.
 - 17's finished 10th
- Metro League continues. Results as at Round 9
 - Team 1 – 1^{stop}
 - Team 2 – 9th
 - Team 3 – 5th
 - Team 4 – 8th
 - Clare has received a letter from NSW regarding team 1 filming matches without seeking permission from the opposition. Clare will speak with the team manager.

Junior Representative Convenor

- The accommodation for JST doesn't have washing facilities. There is a laundromat nearby. Ros will use her credit card and be reimbursed from HDNA.
- Margaret discussed the Executive numbers for Junior Rep dinner. Margaret and Lisa will be included in initial numbers. Once parents have booked, we will see how many other Exec can attend.
- The 15's attended Senior State Titles over the weekend finishing 17th.
- Coaching staff payments for Junior Rep teams – there will be several coaching staff who will be paid a pro-rata rate due to attendance and involvement.

Senior Registrar

- There have been a few late registrations which have all been approved.

Junior Registrar

- The process for late regos into Junio Rep teams, who don't play in the Saturday competition, to be discussed before the AGM so we can update policies accordingly.
- NSG review update has been sent to clubs, next review will take place later in the comp.
- 10s to be reviewed post round 7.

Umpire Convenors

- Kirsten will email Sue the details for umpire payments for carnivals.
- So far this season, we have awarded 18 Umpires Certificates and 10 National C Badges.
- We had five umpires attend SST across the three days – they were allocated to some very good games which is exciting.
- They were able to borrow some green bucket hats which made HDNA umpires easy to spot. Thank you. We will try to do the same for JST.
- We have six umpires going to Div 1 & 2. We have also supplied nine umpires for Coolamon Rep Netball who will be at Div 3 & 4.
- Kirsten discussed the payment rate for umpires who attend State Titles. Lisa asked that they put together a proposal to discuss when setting the budge for next year. We should also talk about accommodation for umpires at State Titles.
- Umpires Appreciation Round will be R8 28th June. It will be the same as last year.

Night Comp Convenor

- Nothing to report

Administration Report

- Sue has rolled over the Term deposit for another four months.
- The extractor fans on the indoor court have been reset.
- ANZ Roofing has been contacted again regarding the indoor court roof. We are still experiencing some leaks.
- The drains outside the indoor court near the entrance have now been added to the regular maintenance list from Hornsby Council. Lisa has also spoken to Hornsby Council about getting the bank outside the court cleared properly.

General Business

- Interviews for the Administration Officer were held on Wednesday. We are pleased to announce that Amanda Watts has been successful and will commence this coming Monday 16 June. This will allow Sue to handover to Amanda that week. Sue's last day is Friday 20 June.
- The Pickleballers have started using courts 3 and 4 on a Monday and Wednesday night. They have asked to change their initial request of Saturday night to Sunday afternoon. They will have a launch of the new group on Sunday 22nd June. They have been advised that there will be an increase to the fees after the AGM.
- Castle Hill VW's 3 year sponsorship will expire at the end of this year. Lisa will follow up with them regarding this final payment.
- The Catering Group will be signing a new canteen licence agreement for one year with two 1 year options.
- There were general discussions regarding photos and social media posts.
- Lisa Richardson has sent through a proposal for the trial of online scoring in PlayHQ. Executive have agreed to the trial going ahead.
- Lisa asked the Executive if a person comes to the window requesting someone come to the court during a game, to ask if the coach/manger/umpire has sent them up. At the presidents meeting next week Lisa will advise that we will not attend a court if the request has not come from a team official or umpire.
- Robyn would like HDNA to put together a strategic plan for the future which was supported by the Executive. She will present her ideas to the Presidents meeting next week and put together a planning group of both Executive and club representatives.
 - Some ideas would be looking at
 - Sponsorship
 - Budget – court upgrades
 - Loosing players, how to attract more players
 - Do we need to review our Rep program – both Junior & Senior
 - How can we build HDNA into a strong association

Lisa finished the meeting thanking Sue for all she has done for HDNA. First as a volunteer and then as our Administration Officer for the last five years. We wish her well for her new role.

Meeting closed at 8.40 pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 10 July 2025

Executive Meeting – Thursday 21 August 2025

2nd Council Meeting – Wednesday 27 August 2025

Executive Meeting – Thursday 11 September 2025

Executive Meeting - Thursday 9 October 2025

Executive Meeting – Thursday 6 November 2025

3rd Council Meeting & AGM – Saturday 15 November 2025

Executive Meeting – Friday 5 December 2025 (if required)