



**HILLS DISTRICT NETBALL ASSOCIATION**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**

**17 August 2023**

**Present:** Cate Newman, Lisa Robertson, Linda Wilton, Lisette Smith, Clare Ashpole, Nicci Skene, Margaret Coe, Jen Baker, Madi Morris, Sophie Koutchavlis

**Apologies:** Kirsten Gossip

**In attendance:** Sue Watts

**Meeting opened:** 6.30 pm

**MINUTES AND ACTIONS FROM PREVIOUS MEETING**

Confirmation of the Minutes of the Executive Committee meeting held on 13 July was moved by Clare Ashpole and seconded by Lisa Robertson. The minutes were **approved** by the Committee.

**CORRESPONDENCE:**

The Committee noted that the following correspondence has been received since the last meeting.

<b>Item Number</b>	<b>Date</b>	<b>From</b>
0723-7	17/07/2023	Stacy Harding, Netball NSW - Metro Regional Meeting
0723-8	17/07/2023	Petrea Pritchard, Hornsby Shire Council - Annual Fire Safety Statement
0723-9	19/07/2023	Rebecca Allen, Hornsby Shire Council - Notification - Filming vehicles in Pennant Hills Park Carpark and HDNA reply and HSC second email
0723-10	20/07/2023	Claire Dale, Netball NSW - 2023 Netball NSW Masters State Titles
0723-11	21/07/2023	Rowena Bennett, Julian Leeser's Office - Club Support - Visit and Grant Information
0723-12	24/07/2023	Trish Crews, Netball NSW - Active Kids Voucher Information
0723-13	25/07/2023	Darren Nosti, MSB - Game Complaint & HDNA response
0723-14	26/07/2023	Stacy Harding, Netball NSW - Westfield Delivery - Beanies and Vouchers
0723-15	26/07/2023	Stacy Harding, Netball NSW - July Metro Association Meeting
0723-16	27/07/2023	Sabrina Gullotta, Netball NSW - 2023 HART Junior State Titles Survey & Premier League Grand Final
0723-17	31/07/2023	Netball NSW - Diamond Day - This Saturday 5 August   Netball NSW
0823-1	3/08/2023	Fiona Hall, St Agatha's - Spectator Behaviour & HDNA response
0823-2	7/08/2023	Tim Fava, Netball NSW - 2023 Netball NSW Award Nominations Open
0823-3	7/08/2023	Kaila Lawrence, Netball NSW – Metro League Player Behaviour

Item Number	Date	From
0823-4	8/08/2023	Zoe Cooke, HSC - Tree Survey Courts 1 and 2
0823-5	13/08/2023	Sam Martin, Penno FC - Parking Restrictions 19 August 2023
0823-7	14/08/2023	Julian Leeser, MP - Berowra EOI Application
0823-8	16/08/2023	Mel Fogarty, PHNC - Incident 29/07/23 PHNC 5 and HDNA response
0823-9	16/08/2023	Zoe Cooke, HSC - Geotech Testing Courts 1 and 2

Items arising from the correspondence and not covered elsewhere in the agenda:

Court Upgrade:

Council is preparing the tender for the upgrade of courts 1 and 2. Their discussions with prospective tenderers indicate that the upgrade could occur and be ready for the Winter 2024 season. There are various specialist surveys being undertaken to prepare for the upcoming works as noted in the correspondence. Depending on the timing of the works, we may need to review our playing timeslots for Term 1 Night Comp.

**REPORTS:**

**Treasurer**

July profit of \$3.1k, against a loss of \$9.3k last year, better than LY by \$12.4k

- Revenue \$9.7k. LY \$7.5k
  - Court Hire Income increased from Last Year \$1k
  - Rep Levies increased from Last Year \$1k
- Expenses \$3.1k. LY \$16.7k
  - Cleaning
  - Trophies & Gifts - timing of purchase LY July, TY August
  - Representatives Dinner - timing of payment
  - Umpires - Representatives Teams - Timing of payment LY July, TY August

July YTD profit \$37.3k, against a profit of \$101k LY, down on LY by (64k)

- Last Year YTD includes \$35k in Government Assistance and \$10k in Government Grants. Normalised YTD Profit for LY \$56k. TY \$37.3k. TY down \$18.7k
- YTD Revenue \$285k. LY \$312k. Down \$34k on LY
  - LY Includes \$10k Local Sports Grant
  - LY Includes \$35k Government Assistance
- YTD Expenses \$247.5k. LY \$217.3k
  - Physio - \$6k up on LY (increased costs)
  - Insurance - \$21k up on LY (increased costs)
  - Repairs & Maintenance - \$5.6k up on LY (includes Indoor Court Maintenance)

As previously advised, we are currently forecast to make a loss for the year (after depreciation), given both our planned expenditure (indoor court maintenance) and the unexpected cost increase of insurance and other expense increases.

## Balance Sheet

- Cash on Hand on par with same time LY
- Investment Funds on par with same time LY

## Other Items for Finance:

- ACTION : Junior and Senior Rep budget to be tabled at September meeting

## Senior Representative Convenor

- 2023 Court Craft Summer Series
  - Player and coach nominations closed last Monday, 14th August. We have received 55 x player and 4 x coach nominations. Paper grading has commenced to form teams, team links in Play HQ have been prepared by Sue in preparation. The deadline for team registrations into NNSW is Friday 1st September.
- Metro League
  - Next week marks the final games of Metro League regular rounds. Team 1 (Div 1) and Team 3 (Div 4) are guaranteed a place in the Final Series.
  - Over the last month all Junior Rep teams (12-15 years) have attended a Metro game, with admission tickets covered by the Castle Hill Volkswagen sponsorship. This initiative provided our Junior players with the opportunity to experience the Metro League competition, plus further develop their connection with their Senior 'sister' team.

## Junior Representative Convenor

- Selections for 2024 Junior Representative teams have started.
- Nominations for coaching staff for 2024 teams have been received.
  - 15U– Coach – Kate Roberts, Assistant – Olivia Charlton, Manager – Claudia Gross
  - 14U – Coach – Caitlin Knight
  - 13U – Coach – Annette Magee, Assistant – Lisette Smith, Manager – Ros Miller
  - 13U Squad – Coach – Jasmine Patankar, Manager – Mel Fogarty
  - 12U – Coach – Jenny Moroney, Assistant – Chloe Baker, Manager – Jenny Baker
  - 11U Development Squad – Head Coach – Fran Dorey, Assistants – Zoe Wilmshurst, Sam Norris
    - **Moved Margaret, Seconded Lisa that the above be named as coaching staff for the 2024 Junior Representative teams – approved by the Executive.**
- Discussion was had regarding the 2024 12U & 13U State Titles teams playing in the Saturday competition as well as their club game. The 12s would play in 14/1 and 13s would play in 15/1. It was agreed by the Executive that a by-law change be put to Council at the AGM.

## Senior Registrar

- Nothing to report.

## Junior Registrar

- No further late regos have been received.
- Advice of borrowed players approaching the borrow limit is going out to relevant clubs.
- NSG medal presentations will occur after the final game on week 14 on the Indoor Court. Di, Nicci, Cate, Madi and Jennie Thompson will be in attendance.

## Umpire Convenors

- Three umpires have accepted an invitation from NNSW to umpire at Summer Series. Congratulations to Ava Barroccu, Holly Belcastro and Mia La Torraca.

- We can nominate three more umpires from HDNA for Summer Series.
- Umpire nominations for finals close this Friday 16<sup>th</sup> August. This year the umpires have replied directly to the HDNA Convenors. Notification of allocations will be direct to the umpire with Club Convenors copied in. Umpires who don't received an allocation will also be advised by email.
- Kirsten and Madi have been corresponding with Club Convenors regularly about umpire non-attendance. They will reiterate this for the finals series.

### **Night Comp Convenor**

- Registrations are now open for Term 4 Night Comp. Teams have until September 11 to nominate on playhq.com.
- There has been a lot of interest from Junior Girls teams and we have sent information to local schools to promote the Junior Boys.
- We have received 15 team registrations to date.
- Flyers will be handed out this Saturday as well as announcements and more social media promotion to follow.

### **Indoor Court Committee**

- Nothing to report.

### **Carnival and Events**

- Nothing to report.

### **Administration Report**

- Nothing to report.

### **General Business**

#### Premier League:

- NSW committed to providing an update on the Premier League EOI week commencing August 14

#### Finals:

- Playing times for the finals series were agreed upon. These will be released during the week with all other information for the finals series. Qualifying teams, playing times and courts will be updated and available to the public on playhq.com after the games are finalised on week 14.
- The finals information sheet has been updated with a focus on encouraging positive player and spectator behaviour and including the finals borrowing rules. This will be discussed at the Council meeting as well as distributed via email to all clubs and included on the website. Copies will also be on the scoreboards.

#### Umpires & Volunteers Celebration Afternoon Tea:

- Scheduled for Saturday August 26 after the last game. Invitations have been circulated.

#### Other Items:

- Tim Smith has put together a proposal for a standardised email system for HDNA executive and committee. The executive agreed to this proposal. Tim will work with Sue and Cate in the off-season to get these up and running.
- The Executive will work on converting our by-laws to policies for the AGM in November. We will aim to create the Competition Policy, Umpire Policy and Night Competition Policy for the AGM.
- Nicci suggested that we hold an information session in early 2024 for clubs to give them information and support for the grading and administrative processes for team nomination for Winter 2024. Nicci and Clare to organise.

### **Meeting closed at 8.45 pm**

**UPCOMING MEETINGS:**

Special General Meeting and 2<sup>nd</sup> Council Meeting – Wednesday 23 August 2023

Executive Meeting – Thursday 14 September 2023

Executive Meeting – Thursday 12 October 2023

Executive Meeting – Thursday 9 November 2023

3<sup>rd</sup> Council Meeting and AGM – Saturday 18 November 2023

Executive Meeting – Friday 1 December 2023 (if required)