

# **HDNA UMPIRES HANDBOOK 2023**

## **for all Umpires and Club Convenors**



<https://www.hdnanetball.com.au>

# HDNA Umpires Committee

## HDNA Umpires Convenors

Name	Mobile Number	Email Address
Madi Morris	0432 682 814	<a href="mailto:madisonm0309@gmail.com">madisonm0309@gmail.com</a>
Kirsten Gossip	0420 860 830	<a href="mailto:k_gossip@hotmail.com">k_gossip@hotmail.com</a>
Forfeit Umpire Email		<a href="mailto:hdnaumpires@gmail.com">hdnaumpires@gmail.com</a>

## Committee Members

Name	Mobile Number	Email Address
Toni Bauer	0412 007 100	toni.bauer@outlook.com.au
Peter Holman	0418 433 631	pholman@bigpond.net.au
Jess Kajons	0427 007 024	jessica.kajons@gmail.com
Lauren Leckie	0433 444 326	lauren_leckie@hotmail.com
Ros Miller	0419 460 395	ros.mark@optusnet.com
Ian Newbert	0403 026 857	inewbert@ozemail.com.au
Mikala Smith	0400 007 814	mikala.a.smith@hotmail.com

## Committee Co-ordinators

Duties	Name(s)
Senior Umpire Program co-ordinator	Kirsten Gossip
National C Badge co-ordinators	Lauren Leckie
Umpires Certificate co-ordinators	Jess Kajons and Madi Morris
Netsetgo umpire coordinator	Toni Bauer
Junior and Senior State Titles Umpire Coordinator	Ros Miller

# Club Umpires Convenors Contact List 2023

Club convenors are to be preferably 18 years or older – if under 18 contact HDNA umpires convenors for approval, as this position requires a lot of emailing/paperwork and dealing with a lot of parents and young girls it would be a lot of work for a child while still at school.

Club	Convenor	Mobile	Email
Asquith	Ian MacMahon	0455 355 134	ian.macmahon.im@gmail.com
Beecroft	Nicole Tyzack Snehal Indamar	0417 082 848 0427 004 864	beecroftnetballumpires@gmail.com
Carlingford	Jessica Kajons	0427 007 024	phnc.umpiring@gmail.com
Cherrybrook	Kelley Keyes	0404 341 343	cherrybrookumpires@gmail.com
Galston	Mia La Torraca	0468 957 429	galstonumpires@gmail.com
HDNA Juniors	Madi Morris	0432 682 814	madisonm0309@gmail.com
HDNA Seniors	Kirsten Gossip	0420 860 830	k_gossip@hotmail.com
Hornsby Lions	Jordan Pilon	0403 788 797	umpires.hornsbylions@gmail.com
Loreto	Tracey Hartshorne	0438 407 480	lumpires@gmail.com
MSB	Darren Nosti	0402 570 801	dnosti@msb.nsw.edu.au
Normanhurst	Eliza Brown	0435 997 348	normoumpires@gmail.com
North Rocks	Ros Miller	0419 460 395	ros.mark@optusnet.com.au
PHNC	Jessica Kajons	0427 007 024	phnc.umpiring@gmail.com
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St Agathas	Paulette Richards	0417 676 855	paulette.richards@lendlease.com
Tangara	Eliza Daher	0431 936 017	netball@tangara.nsw.edu.au
Thornleigh	Hannah Ashpole	0438 203 338	thornleigh.umpires@gmail.com
WPHSC	Rosie Wilmsheurst	0474 047 296	juniorumpiring.wphnetball@gmail.com

## NetSetGo Teams Only – please don't add this email into your convenors chain

Wahroonga Prep School	Tanya Lorimer	0402 018 393	tlorimer@wahroongaprep.nsw.edu.au
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# At HDNA

## The Neutral Umpiring System

The umpiring system for the HDNA Competition is neutral. This means that umpires generally do not umpire their own club. Clubs must supply umpires for the same time as their teams play. Club Umpires Convenors should then allocate specific umpires to cover these team duties. Whilst the system is based on neutral umpiring, on some occasions this may not be possible:

- If there are two or more teams from the same club, in a grade
- If a forfeit occurs
- If there is an oversupply of umpires, from one club, in the same grade (as a result of duty swapping)

Umpires are allocated to umpire on behalf of a team by their Club convenors. Umpires should come to Umpires Control armed with the information of their allocated team. However, at sign on time, umpires may find that their umpiring duty is different to what they normally sign on for. In an effort to maintain neutrality, the HDNA Junior and Senior Umpires Convenors may move an umpire to another grade within a time slot, providing a suitable swap is available. This is often done in an effort to maintain neutrality and increase the development opportunities of umpires across the season. If the HDNA Junior or Senior Convenor becomes aware of an umpire in an unsuitable grade for their skill level, the umpire's club convenor will be notified and asked to re-allocate her/him to another match. A suitable swap may be arranged with another club.

## Umpires Uniform

- White clothing, which is distinctive from the players. Pants can be of any kind, all white in colour.
- Black leggings can be worn for Friday night NetSetGo - these are not accepted for Saturdays.
- Only if full whites aren't available, then approved club uniform is acceptable.

## Umpiring Awards

Every year there are two umpiring awards presented from the HDNA Junior and Senior Umpire Convenors to 2 umpires, recognising their contributions during the season – the Glenys Scott Junior Umpiring Award and the Senior Umpiring Achievement Award. These are presented at the end of each year.

## Support to our Umpires

If an umpire is feeling uncomfortable on a game or is in need of support, umpires at any time during the game can send someone to Umpires Control and ask for assistance. One of the umpiring committee will come to the court, support them and work through what is happening at the court.

# Club Umpires Convenor Duties

## Before the Season Starts

- Know the HDNA By-Laws regarding umpiring (see HDNA By-Laws).
- Have a basic knowledge of the rules, and a rule book handy for when your umpires ask questions.
- Keep a list of all of your umpires, with their age, experience, badge, address and contact details.
- Ensure non-playing umpires are registered as non-playing members of your club in PlayHQ.
- Prior to the start of the season, organise training games within your club and ask the new and experienced umpires to attend so they can practice (including grading days). The Umpires Committee is happy to attend these practice games and coach the umpires if no senior club umpires are available.
- Contact other Club Umpires Convenors to arrange swapping of umpiring duties and notify the HDNA Umpires Convenors in writing, of any swaps made (see Swap Sheet form).
- Provide a complete list of all your umpires and the games they will be umpiring to the relevant HDNA Umpires Convenor (see Umpires Allocation Form).
- Arrange mentors for a minimum of the first 4 weeks of the competition for all new umpires and any returning umpires that may need them (as per Umpire's Committee Policy). Please note that most new umpires need mentors for the whole season, and you will need to arrange for this.
- Ensure all new/young umpires have a support person with them. This person can be a parent/adult/sibling. They do not have to have any umpiring experience.

## During the Season

- Ensure umpires attempting badges have met their pre-requisites and filled in their paperwork in order to be eligible for badging (see Guidelines for Badges)
- Ensure your umpires mentors/coaches are at the courts coaching their umpires and are writing notes for them so they know what to work on
- Ensure that all your umpires sign on at Umpire's Control NO LESS than 20 minutes before the games begin.
- When substituting a sub umpire, ensure that the substitute can handle the game they are allocated to, subject to any guidelines in this handbook.

Keep up to date and accurate records of umpire payments due at season's end. This is not the responsibility of HDNA Umpires Committee. Umpire sign on sheets for each week are kept in control for the whole season should you need to check the records.

*It is the Club Umpire Convenor's responsibility to ensure their umpires are correctly paid, especially when their umpires sub for another club. The sign on sheets may not reflect which club owes your umpire for a one-off sub match, as swaps are often undertaken by the Umpires Committee to place suitably qualified umpires on matches. Please check with the Jnr or Snr Convenor if you're unsure and ask your umpires to contact you if they have subbed for a club. You need to make sure the Umpires know it is their responsibility to let you know if they have picked up extra games so they get paid accordingly.*

# Net Set Go Netball

Net Set Go is a modified game for 6 to 9 year old girls and boys. This game is intended to emphasise:

- Development of skills
- Mass participation and
- Enjoyment (above all!)

The competition is 14 weeks, scores are recorded but no final series is played. HDNA have developed 2 sets of Net Set Go Guidelines – one applying to 6/7/8 and the other to 9 year old age groups. These guidelines have been developed by the Umpires Committee and the Junior Registrar with consideration for the age and skill level of players. A copy of the document is available on the HDNA website. Net Set Go is played on a Friday night under lights. All umpires that umpire these games must have gained their Umpires Certificate and know the rules of netball. The umpire must also be able to umpire and coach/teach as they do a lot more talking with the girls on the court (teaching them the NSG rules). **THIS IS ESPECIALLY THE CASE WITH UNDER 8'S.** These umpires are to be included on your umpire allocation sheet.

NSG operates a program that involves the umpires knowing the 'rule of the week' – the NSG program is available via our NSG convenor. Umpires must keep up to date with this program so that uniformity is applied each week.

## Beginner Umpires

Beginner umpires are required to complete the Foundation Umpire Course (online at a cost of approx \$44), the Rules of Netball Theory Exam with a pass mark of 70% (online at a cost of approx \$12.50) and attend the HDNA Practical Beginner course (in that order). You must complete the Foundation Umpire Course and exam prior to the HDNA Practical Day. Certificates of completion must be emailed to their club convenor and the convenor then sends results via email to Madi Morris. Umpires have to have completed all 3 of these components before they can umpire for HDNA. This year, the practical session will be on **Saturday 1st April** from 8.30am – 12pm. Rule books and whistles can be purchased on this day. Rule books are \$20, the basic whistle is \$15 and Thunderer whistle is \$30.

HDNA requires all beginner umpires to be fully mentored (the entire match) for rounds 1 – 4 and thereafter as required for that umpire's development. After the rounds 1-4, mentors still need to work with umpires so they develop and become better umpires. A lot of beginners will still need weekly mentoring – some for all the game, others maybe for half of the game. Beginner mentoring is much more hands on than the usual sideline support. Further details will be given at the Club Convenors Meeting and any questions can be directed to the HDNA Junior Convenor. We do recommend most new umpires have mentors for the whole season.

When allocating matches to your beginner umpires please follow the allocation guidelines. Many clubs have more beginner umpires than suitable matches to allocate them to. Allocating TWO beginner umpires to share a match throughout the season on alternate weeks is acceptable. Please ensure adequate mentoring is given to all umpires regardless of game sharing.

HDNA strongly discourages clubs from allocating three or more umpires to one match, as this places those umpires at a distinct disadvantage in terms of development. Further, this situation increases the likelihood of conflict for the umpire as teams improve as the season progresses but the umpire's development does not increase.

# Standards of Umpires and Allocations:

The HDNA Umpires Convenors will review all umpiring allocations before and during the season and will reallocate where it is considered necessary.

Below are general recommendations for allocating umpires to the appropriate grade. An umpire's ability, level of confidence and badge held should be taken into account. If you are having difficulty working where to allocate umpires, please do not hesitate to contact either the Junior or Senior Umpires Convenors.

Please do not allocate umpires to your own club's games just to make it easy for you. We encourage you to try and swap with other clubs to have appropriate level games for the level of the umpire, regardless of the club. A National C candidate needs a higher level game so please don't allocate them a div 3 or 4 game - they need div 1 or 2 at best. Contact other clubs using the emails provided at the beginning of this handbook, and try to work out swaps or game trading to get the appropriate games for your umpires.

In saying that please do not allocate senior umpires to a high senior game if they do not have the confidence for that game. We do not like swapping umpires around during the season, if we can get it right before the season starts it makes it a happier Saturday for all. If you are unsure if the standard of game is appropriate to that umpire please don't hesitate to contact either the Junior or Senior Umpires Convenors.

## Junior Umpires

A junior umpire is considered an umpire less than 16 years old as of 31<sup>st</sup> December 2023.

The following guidelines should be applied when allocating matches to junior umpires:

- Umpires should not umpire age groups older than they are (i.e. an umpire playing 14/2's can NOT umpire 15 year old grades regardless of the division), unless they are of exceptional ability after discussion with the Junior Umpires Convenor, or they have a national badge.
- Umpires must be turning 13 years old in 2023 to commence umpiring.

If you have any questions, please contact the Junior or Senior Umpires Convenors.

## Junior Umpires Umpiring Senior Grades

15 year old umpires that don't have their National C Badge MAY umpire an appropriate senior match, but **ONLY** with approval of the Senior and Junior Umpire's Convenors.

Any 15 year old umpire who is either **(a)** to be allocated a weekly senior match, and/or **(b)** potentially, to be used as a sub umpire for a senior match if the need arises, must be pre-approved as above.

## Senior Umpire Allocations

Any umpire turning 16 years or more in 2023, is eligible to umpire a senior match (includes Cadets) with the following restrictions:

- a) New umpires, who are over 16 years old, although technically eligible to umpire a senior match, should be encouraged to begin umpiring on junior games (eg 15/3, 15/4). Alternatively, they should be allocated to low Cadet divisions. They still need to have support from their clubs in a mentor.
- b) New National C badged umpires (having achieved their Nat C in 2022 or have not yet umpired senior match), who are over 16, should be allocated to Cadets, or grades B3 or below. Please remember these umpires are new to senior competition. They would have received their badge on junior games. Umpiring adults is very different and new skills are required.
- c) 2023 National C badge candidates (who are over 16) should be allocated to Cadets, B3, B4, C1 & C2. These candidates CANNOT be allocated to B1, B2, A2 or A1 unless they have prior approval from the convenors.

A1 and A2 games are to be umpired by National B umpires or strong National C/Senior Umpires with National B potential. Umpire rotations will occur within our top grades of A1, A2 and B1 as directed by the HDNA convenors. Umpires with a weekly allocation to these grades may be rotated within a time slot with another developing umpire who will sub their match. That umpire may be asked to act as coach, on occasion, being the more experienced on court. By allocating the higher divisions as such, it allows development of emerging umpires at the top level and lower grades be exposed to experienced umpires.

## Umpires Responsibilities

- Umpires must be dressed appropriately, as per the Umpires Uniform (even new umpires are expected to be in all whites)
- Umpires must bring a whistle and an elastic band / ring to monitor centre passes
- Umpires must report to Umpires Control at least 20 minutes before the start of their game to sign on
- If an umpire plays or coaches before umpiring, they must sign-on before their earlier match
- Umpires will need to know the following information about their allocations:

### **Club; Grade; Team Number**

- The umpire shall **PRINT** in pencil their name next to the game they are umpiring
- The umpire must go to their allocated court with enough time to do pre game checks e.g. nails
- The umpire should return to Umpires Control if there are issues such as:

One or neither teams are present at the start of the game; two umpires are already at the court; there is an on-court forfeit; for any reason whereby the game can not be played

- Under no circumstances shall a game start with only 1 umpire
- If an umpire is upset or feels intimidated, for any reason, they need to send a message to Umpires Control or Game Control for assistance (either send a support person up or message convenors)
- During the week, if an umpire is sick, or unable to umpire, inform their Club Umpires Convenor as early as possible.



- On game day, if an umpire is sick or injured and cannot umpire, they will need to contact their club umpires convenor to arrange a replacement.
- Know their Club Umpire Convenors name and phone number
- Ask questions and have fun!

## Examples of the Sign on Sheet

### Example 1

Grade	Crt	Team 1	Umpire 1	Team 2	Umpire 2
B2	1	WPHSC 6		MSB 3	
B2	2	NER 1		Rebels 4	
B2	3	PHNC 2		Carlingford 3	
B2	4	WPHSC 7	Jane Doe	North Rocks 2	

WPHSC 7 umpire goes to this court. Court 4

WPHSC 7 umpire prints his/her name

### Example 2

Sometimes the sign on sheet will look like this:

Grade	Crt	Team 1	Umpire 1	Team 2	Umpire 2
B1	1	WPHSC 3		WPHSC 4	
B1		Rebels 2	Your Team has a bye		
B1	2	CH 2		NORMO 5	
B1	3	PHNC 2		Carlingford 1	

Rebels 2 has a bye, so does not have to supply and umpire

WPHNC has 2 teams in this grade. This means that on occasion, a WPHNC umpire will umpire a WPHNC team. Whites must always be worn.

The sign on sheet can be littered with highlighting, arrows, handwritten games, and can be confusing to the umpire who only wishes to sign on and go to their game. The best thing to do is tell your umpires to **ASK** if they have any problems signing on or finding their allocated team name.

# Umpiring Allocation Forms

A copy of all forms will be emailed to Club Convenors in due course. Club Umpire Convenors, need to make sure you fill in these forms and return them by their due date, via email to Madi Morris and Kirsten Gossip. If you have any problems filling in these forms, please do not hesitate to contact the relevant Umpires Convenor.

When filling in these forms please include all umpires that are umpiring for your club, even if they play for, and are registered with, a different club.

**Please include parents email and mobile phone numbers for junior (U16) umpires as well as the Umpires mobile number as most umpires aged 13 years and older all have mobile phones and sometimes easier to contact them directly if they are late to a game.**

## Requirements for the Final Series

### Providing Umpires for the Final Series

All clubs are expected to complete their 'Submission of Badged Umpires' form by Round 12. Clubs are reminded that they must supply all practicing badged umpires, this includes Umpires Certificate and National badged umpires, regardless of the number of teams they have in the Final Series. Umpires can only umpire 2 games per day. Allocation of grades for the finals series will be done by the HDNA Umpires Convenors on performance throughout the year. Not all umpires submitted will be allocated games.

### Procedures for the Final Series

Umpires will:

- Arrive not later than 30 minutes before the start of the game
- Wear all whites - club uniforms are not acceptable
- Be briefed by the HNDA Umpire Convenors on the format of the games, including stoppages, drawn games and blood policy

Umpires who attained a National Badge during the season will be awarded their badge at the Umpires Afternoon Tea which is held after the last time slot is played on Semi finals day.

### Finals Timetable

Semi Final	1 vs 2 and 3 vs 4
Final	(Winner of 3 vs 4) vs (Loser of 1 vs 2)
Grand Final	(Winner of 1 vs 2) vs (Winner of Final)

# Umpire Development

## The National Badging System and Requirements for Testing - Netball Australia

In line with Netball Australia, the HDNA Umpires Committee facilitates the progress of umpires through the initial stages of a four-tiered National Badging System.

The requirements and processes for the National C, B, A, and AA Badges are outlined within the National Umpiring Development Framework. Relevant extracts from this document, relating to the National C and B Badges, are included in this Policy. The document, in full, can be accessed at <https://netball.com.au/get-involved/umpiring/resources/national-umpire-development-framework/> or upon request from the HDNA Umpires Committee.

Figure 1: National Umpire Accreditation Framework Overview

PRE-REQUISITES	PATHWAYS	ASSESSMENT		ACCREDITATION
		Theory Examination Pass Mark	Practical Test	
Foundation Umpire Online Course	Participating in Rules/Technical Discussion workshops	70-79%	Local Game (Ladies, Men's) (4 x 10, 12 or 15 minute quarter game)	C Badge
	Coaching/Mentoring			
	Practice Umpiring at appropriate level	80-89%	Local Game (Ladies, Men's) (4 X 15-minute quarters)	B Badge
Elite Umpire Course	Attend Umpire Development Programs	90-100%	Highest ranked League game for that state (4 X 15-minute quarters)	A Badge
	Self-Reflection			
	Individual Development Plans	95-100%	A combination of 1 x SSN match and 1 x ANC or a State League game of Standard (4 X 15-minute quarters)	AA Badge
	Community Officiating General Principles course (available online)			
	Advanced Level Officiating General Principles	N/A	Highest Level of Competition in the Country and World Netball practical assessment requirement with International Experience	International Umpire Award (IUA)

### The HDNA Umpires Committee with Club Convenors aim to:

- Provide learning and development opportunities to all umpires;
- Provide development opportunities and support to the coaches of umpires;
- Facilitate the assignment of coaches where needed; and
- Be transparent regarding the process and clearly outline expectations

### Practical Games Umpires are Tested on

Candidates will be badged on games of appropriate levels, to be decided by HDNA Umpires Convenors. For National C and B badge assessment, these games will be determined following the finalising of the season's fixtures.

For Umpire's Certificate assessment, these games will be determined by the HDNA Umpires Convenors and relevant committee members throughout the season. Coaches should organise for their candidate to have prior experience on these games.

Badging panels for Umpire's Certificate or National Badges will consist of Badged Umpires who must have a current Theory Section 1 Pass mark relevant to their badge:

Umpire's Certificate panel will consist of – a min of 2 National Badge Umpires  
 National C panel will consist of – 2 umpires with a min of 1 Nat B and 1 Nat C Badge  
 National B panel will consist of - 2 umpires with a min of 1 Nat B and 1 Nat A/AA Badge

#### 6.1. Testers and Composition of Testing Panels for Practical Assessment

6.1.1. An umpire who has been umpiring at any badge level for two (2) years is qualified to test at that badge level, even if a higher badge has been achieved.

Figure 5: Composition of Testing Panels

AA	A	B		C	
3 Members (AA/IUA) appointed by Netball Australia to the National Testing and Endorsement Panel	2 A <i>(must have held their A badge for a minimum of 2 years)</i>	1 B <i>(must have held their B badge for a minimum of 2 years)</i>	MINIMUM REQUIREMENT	1 C <i>(must have held their C badge for a minimum of 2 years)</i>	MINIMUM REQUIREMENT
	&	&		&	
	1 AA/IUA <i>(must have held their AA/IUA badge for a minimum of 2 years)</i>	1 A <i>(must have held their A badge for a minimum of 2 years)</i>		1 B <i>(must have held their B badge for a minimum of 2 years)</i>	
		OR		OR	
		1 AA/IUA <i>(must have held their AA badge for a minimum of 2 years)</i>		1 A <i>(must have held their A badge for a minimum of 2 years)</i>	

## Badges awarded at HDNA

HDNA can award 3 badges to their umpires. These badges are:

- Umpires Certificate (Hills Badge not nationally recognised)
- National 'C' Badge
- National 'B' Badge

Badges not awarded by HDNA

- National 'A' Badge
- National 'AA' Badge

## Prerequisites for all Badges

Before taking the court an umpire attempting a badge must have successfully completed the online Foundation Umpire Education Course and attained a pass mark of 70% in the online Rules of Netball Theory Examination (copies of both these certificates MUST be given to HDNA Junior Umpires Convenor). HDNA also runs a beginners umpire day which we expect all new umpires to attend.

## Foundation Umpire Education Course

This course has now been developed by Netball Australia and is available online at [www.netball.com.au](http://www.netball.com.au). Click on "Get-involved" then click on "umpiring" then click on "Foundation Umpire Education course". This course is available at anytime and can take up to 4 hours to complete. There is a cost of \$44.00 to do this accreditation. Umpires who wish to attain either their Umpires Certificate or a National Badge need to have this accreditation.

## Rules of Netball Theory Examination

This exam is set by Netball Australia and available online at [www.netball.com.au](http://www.netball.com.au). This can be completed at any time. There is a charge of approx \$12.50. On successful completion of this exam, a certificate can be printed off or saved in PDF format. This must be submitted to the HDNA Umpires Convenor, before either the Umpires Certificate or National Badge will be awarded. Pass marks in this exam are **valid for 4 years**. The pass marks for this exam are:

- C Pass 70% Umpire is eligible for an Umpires Certificate and National 'C' Badge
- B Pass 80% Umpire is eligible for a National 'B' Badge
- A Pass 90% Umpire is eligible for a National 'A' Badge

## Practical Beginner Umpires Course

Each year HDNA holds a Practical Beginner Umpires Course at HDNA prior to the season commencing. This is an introduction to umpiring based on the Online Course explained above. The course runs through the practical application of the rules, what scenarios may look like and give the umpires their first go at blowing the whistle in a pressure free environment. All new Umpires must attend this course run free of charge by the HDNA Umpire Committee. They will need to have completed the online Foundation Umpire Education Course and have finished and passed the online Rules of Netball Theory Examination (70%). They will need to supply proof of their foundation course completion and exam mark to their Club Umpire Convenor prior to attending beginner umpire day. Club Umpire Convenors are to supply names of the attendees to the HDNA Umpire Convenors.

Whistles and Rule Books are available for purchase at beginners day - each umpire will need to purchase a whistle or already have one for the beginners course to be able to participate. (We recommend the Acme Thunderer whistle).

# The HDNA Badging Process 2023

## Obtaining an Umpire Certificate

After completing the Rules of Netball Theory Exam, The Foundation Umpire Course and Beginner Umpire day any umpire is eligible to receive their Umpires Certificate. An umpires certificate is a HDNA entry level badge which is not nationally recognised.

Once an umpire can demonstrate basic skills on a game, their umpire mentor advises the Umpire Committee they're ready for testing. They do this by completing the UC Checklist - (see UC Badge readiness and UC testing sheet)

HDNA will award an Umpires Certificate (UC) over ½ a game of an appropriate standard.

In previous years this umpire may have had to wait until the following calendar year to become a National C Candidate. This is no longer the case. Umpire Certificate recipients will all be automatically considered candidates for a National C badge if they meet the requirements outlined in the section below. This means exceptional umpires MAY be awarded their UC and National C in the same year.

*Note:* It is recommended that umpires who received their Umpires Certificate should be providing support and coaching to an umpire junior to them. This should occur on a regular basis throughout the season to enhance their own rule knowledge and experience, just as they received guidance and coaching from their club as a beginner umpire.

## Obtaining a National C Badge at HDNA

As with the previous page regarding prerequisites, an umpire developing towards the National C badge must:

- Pass the Rules of Netball Theory Examination with the appropriate mark (70% or higher);
  - Have completed the online Foundation Umpire Education Course;
  - Have provided both of the above to their umpire convenor to present to the umpires committee;
- and
- Be registered in PlayHQ as a player, or a non-playing member

It is expected that National C Candidates attend a Rep Carnival as an umpire in a volunteer capacity at least once to be eligible for badging. They will have access to umpire coaches and gain valuable on court experience over a day with the rep teams. These carnivals are usually organised prior to the season starting, so it is important that you and your umpires are aware of the process for badging and ensure they nominate to attend a carnival as early as possible (Contact Kirsten Gossip regarding Carnival attendance). Any subsequent carnivals completed are paid at the Badge Level rate in June/July that year \$80-100.

Once an umpire displays the required skills (See National C readiness and C Badge Testing Sheet), they will be tested over a whole game. The testing criteria is established by Netball NSW and applies to all umpires throughout the state. The resources provided by the umpire committee are all derived from the NUDF - National Umpire Development Framework available on the Netball Australia Website.

*Note:* It is recommended that Umpires who are working towards their National C Badge are providing support and coaching to an umpire junior to them. This should occur on a regular basis throughout the season to enhance their own rule knowledge and experience, just as they received guidance and coaching from their club as a beginner or Umpires Certificate recipient.

## Why Attain a National Badge?

By achieving a National Badge, an umpire is eligible to participate in Netball NSW events such as Junior and Senior State Titles and is eligible for selection into Netball NSW Pathways.

Netball NSW pathways include: Developing Umpires Groups (16-22 year olds), Summer Series, Metro League, Premier League, National Championships and then further into Netball Australia Pathways, SSN and International Matches.

A Nationally Badged umpire can also attend Netball NSW personal development courses such as National C Camp and B Camp held at Netball Central in Olympic Park.

If you'd like more information on this please let Kirsten know, or see the HDNA Pathway Summary on the next page.

## What Happens after a National C?

In previous years, an umpire who was awarded a National C Badge could nominate to join the National B Program the following year. At the close of 2022, the HDNA Umpire Committee decided this was a very narrow approach and excluded all umpires that did not want to progress to the next badge level.

Our goal as the Umpire Committee is umpire development, in whichever capacity we can best facilitate for ALL umpires. In this respect for 2023 and onwards, the Senior Umpire Program has been created.

Umpires that have been a part of the National B Program previously will be communicated with to explain the changes. The change by no means limits the ability to progress towards a National B Badge, rather our approach is simply becoming more holistic and aims to upskill our entire umpire base - not just a select or nominated few.

### How the Senior Umpire Program will operate:

- All National C Umpires at HDNA will become a part of the "Senior Umpire Program" without the need to nominate.
- Umpires will not be expected to work towards a National B badge if that is not their goal. You can want to improve and learn but not want to go to the "next level".
- Focus will shift from obtaining your next badge, to being the best version of yourself possible as a National C
- Coaching will be provided 1-2 times a season to all National C Umpires (minimum)
- Umpires will have access to 3 Development Nights in 2023 - Scheduled for Rounds 2, 4 and 8.

### Umpire Development Sessions (content subject to change):

#### Session 1: Round 2 6th of May 2023

- Housekeeping and expectations of National C Umpires
- Rules:
- Playing the Ball
- Footwork
- Skills/Techniques
- Position
- Vision
- Being the best National C you can be
- Opportunities and pathways

#### Session 2: Round 4 20th of May 2023

- Importance of clear Communication
- Contact v Contest
- Mental Toughness and Implementing feedback

#### Session 3: Round 8 24th of June 2023

- Game Management and procedures

## Obtaining a National B

A National B Badge takes time, dedication and perseverance. It's not for everyone but this is a badge that can be achieved at HDNA.

As with the National C Badge, there are clear guidelines for the skills a B Candidate must display as part of the National Umpire Development Framework (NUDF) from Netball Australia (See National B Testing Sheet).

An umpire working towards a National B Badge must:

- Pass the Rules of Netball Theory Examination with the appropriate mark (80% or higher);
  - Have completed the online Foundation Umpire Education Course;
  - Have provided both of the above to their umpire convenor to present to the umpires committee;
- and
- Be registered in PlayHQ as a player, or a non-playing member

Once a candidate demonstrates the necessary skills they will be tested over a whole game of an appropriate standard.

HDNA will support umpires on their journey towards attaining a National B if that is their goal. It is a process driven more so by the individual umpire compared to the UC or National C processes.

Attending training games, Rep Trials, Rep Carnivals, State Titles, Development nights or doing their own personal reflection to enhance their skills is recommended. If Umpires would like access to specific events, please contact Kirsten Gossip or see the Umpires Committee on a Saturday.

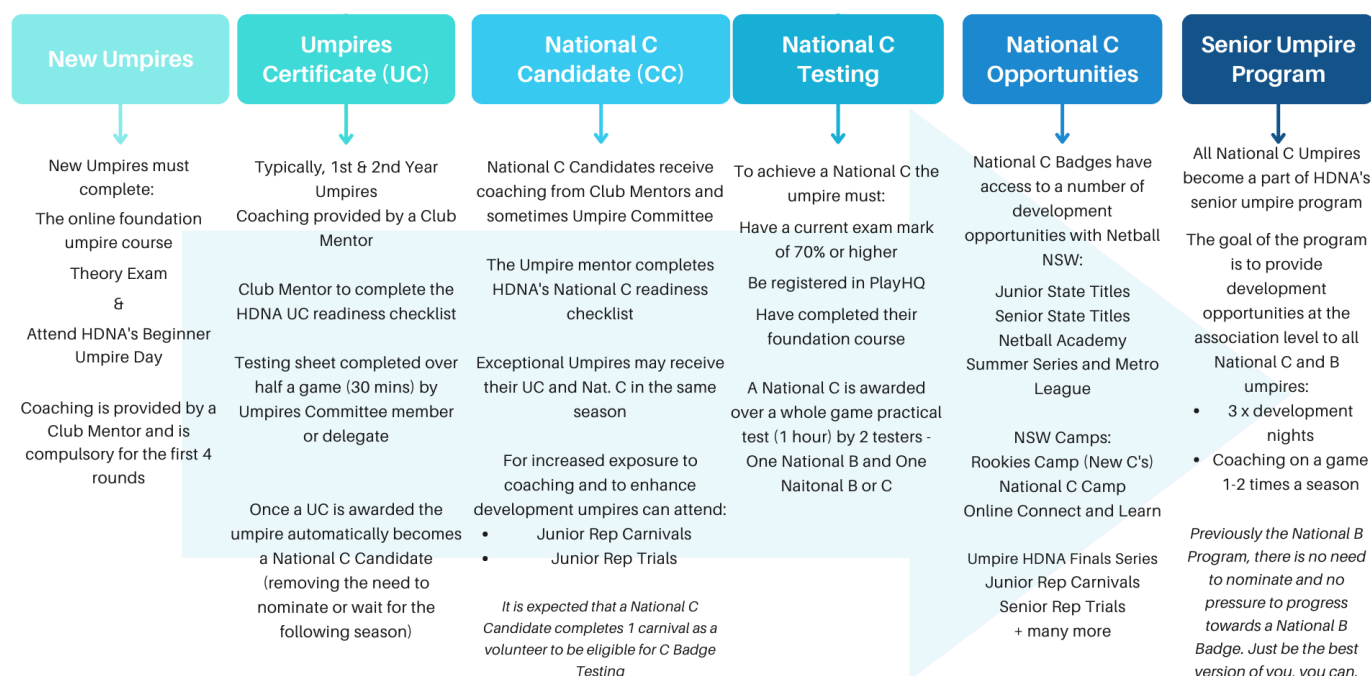
As current National C/National B candidates, there are multiple opportunities available outside HDNA - See Netball NSW development pathways/programs.



# The HDNA Pathway (2023)

Below is a summary of the HDNA Development Pathway. It's important to note that umpires no longer need to "nominate" to become a Candidate, this will occur automatically. Below the requirements and expectations for each badge progression clearly outlined. Please use the resources developed by the committee attached at the close of this document for Umpire development.

## HDNA UMPIRE DEVELOPMENT PATHWAY



## Expectations of Umpires and Umpire Convenors at HDNA

In addition, you are expected to:

- Arrive on time and in the correct uniform
- Provide support and coaching to an umpire who is junior to yourself on a regular basis throughout the season

Club Umpires Convenors, to support the development of their umpires, are expected to:

- Submit relevant paperwork to the HDNA Umpires Committee by dates outlined in the HDNA Convenors Handbook or alternatively corresponded
- Coordinate the assignment of Umpire Coaches:
  - 2nd-3rd years coaching beginner umpires
  - National C Candidates coaching UC Candidates
  - National C's coaching UC candidates how to coach junior umpires
- Coordinate the movement of badging candidates onto appropriate standards or game, as advised and supported by the HDNA Senior and Junior Umpires Convenors

# Maintaining Certifications

In order to maintain their accreditation as a badged umpire, Netball Australia requires an umpire to reach the specified number of points of updating activity:

- As a National C you must acquire 20 points over 4 years, or achieve your B Badge
- As a National B you must acquire 40 points over 4 years or attain your A badge.
- As a National A you must acquire 80 points or attain an AA Badge

## NETBALL AUSTRALIA - C BADGE UPDATE CRITERIA

Netball Australia C Badge Umpire Accreditation is valid for four (4) years. The period starts when a Netball Australia certificate of accreditation is issued.

Points to be completed: 20

Updating Requirements	
Event	Points
Practical umpiring (mandatory requirement)	10 points 1 point = 1 hour
Complete the Rules of Netball Theory Exam - 70% or higher (mandatory requirement)	5 points
Attend Member Organisation approved umpiring workshop	5 points
Attend Member Organisation approved umpiring conference	10 points
Attend Member Organisation approved umpiring camp	20 points
Complete a Netball Australia online education course (non-accredited)	5 points per course
Complete the Netball Australia Online Foundation Umpire Course	5 points
Complete the ASC Introductory Officiating General Principles online course	5 points
Attain Netball Australia B Badge accreditation	Meets total requirements

## NETBALL AUSTRALIA - B BADGE UPDATE CRITERIA

Netball Australia B Badge Umpire Accreditation is valid for four (4) years. The period starts when a Netball Australia certificate of accreditation is issued.

Points to be completed: 40

Updating Requirements	
Event	Points
Practical umpiring (mandatory requirement)	20 points 1 point = 1 hour
Complete the Rules of Netball Theory Exam - 80% or higher (mandatory requirement)	5 points
Complete the Netball Australia Elite Umpire Course	15 points
Attend Member Organisation approved umpiring workshop	5 points
Attend Member Organisation approved umpiring conference	10 points
Attend Member Organisation approved umpiring camp	20 points
Complete a Netball Australia online education course (non-accredited)	5 points per course
Complete the ASC Introductory Officiating General Principles online course	5 points
Attain Netball Australia A Badge accreditation	Meets total requirements

If you do not maintain your certification you are considered “Off Court” and cannot participate in NSW Events. As an off-court umpire you must still maintain a current exam mark to be able to badge other umpires.

# **Beyond HDNA - Netball NSW Umpire Development and Pathways**

Open to Nationally Badged Umpires Only

## **Rookies Camp (Held in October)**

This camp is a 6 hour development workshop for umpires who have been awarded their National C in 2023. Course cost is \$95 which includes lunch and parking. Presented By A and AA Umpires.

## **National C Camp (Held in March)**

Run by Netball NSW C camp is a 6 hour development workshop for any National C's. Total cost is \$95 and contributes 20 points to maintaining an accreditation. We highly encourage umpires to attend. Presented By A and AA Umpires.

*Note:* A National C must complete 20 points over 4 years or attain their next badge to maintain a current accreditation to attend Netball NSW events. Practical Umpiring accounts for 10 points.

## **National B Camp (Held in March)**

Run by Netball NSW B camp is a 6 hour development workshop for any National B's. Total cost is \$95 and contributes 20 points to maintaining an accreditation. Presented By A and AA Umpires.

*Note:* A National B must complete 40 points over 4 years or attain their next badge to maintain a current accreditation to attend Netball NSW events. Practical umpiring accounts for 20 points, the theory exam 5 points or the elite umpires course accounts for 15 points.

## **State Events - Junior or Senior State Titles (June and July)**

Nominate through your association's umpire convenor to attend either Junior or Senior State Titles. This year, the events will be held at SST (Maitland and Newcastle) and JST (Camden and Liverpool). Umpires that attend 2 or 3 of the 3 day events will be eligible for selection or talent identification by Netball NSW Workforce Members. You need to attend State Titles or Summer Series to be eligible for the Developing Umpire Group (ages 16-22 only).

JST or SST also ensure you are eligible for competitions such as Summer Series - a stepping stone to Metro League and beyond.

## **Connect and Learn**

Online courses are run by Netball NSW in subjects such as Game Management, Rules Sessions, Advantage, The Badging Process, Pathways etc. Cost is approximately \$11 and is limited to 40 people per session. This is worth 5 points towards your accreditation. Presented By A and AA Umpires.

## **Summer Series & Metro League**

Summer Series and Metro League run weeknights at Netball Central in Homebush.

HDNA Umpire Convenors (Lisa and Kirsten) can nominate umpires to attend each year.

Metro League primarily focuses on National B Badged and above Umpires, while Summer Series is a stepping stone towards this. It is best to attend Senior or Junior State Titles (ST) to be viewed by Netball NSW and be eligible for nomination at these events.

The Developing Umpires group is also selected from ST attendees. Contact Kirsten and Lisa if you'd like to attend State Titles in 2023.

## **Other Pathways for Development**

Sydney Netball Academy

Western Sydney Netball Academy

Participating in Rules/Technical Discussion workshops

Coaching/Mentoring Practice Umpiring at appropriate level

Attendance at Umpire Development Programs

Self-Reflection

Carnivals, Rep Trials and Events

Individual Development Plans

Community Officiating General Principles course

Attending a game with an umpire coach

## **HDNA Umpire Resources**

**Umpire Certificate Badge Readiness Checklist**

**HDNA Umpires Certificate Testing Sheet**

**National C Badge Readiness Checklist**

**National C Badge Testing Sheet**

**Senior Umpire Program Coaching Sheet**

# Umpire Certificate Badge Readiness Checklist

## UC BADGING CRITERIA

NAME:

GRADE:

Criteria	Tick Yes
<b>GAME MANAGEMENT</b>	
Loud voice and whistle throughout the game	
Keeps track of centre passes	
Wearing full whites	
<b>POSITIONING / VISION / TIMING</b>	
Stands in line with players	
Can see players with the ball and those immediately around	
Runs to the goal line as the ball goes in the goal circle	
Crosses the post when the ball goes to the far side of court	
<b>HAND SIGNALS AND TERMINOLOGY</b>	
Tries To - Correct terminology used e.g. " <i>contact WD penalty pass Cherrybrook</i> "	
Tries to - Correct hand signal for a goal (straight arm)	
Tries to - Correctly uses hand signals for contact, obstruction, footwork, offside, throw in and held ball	
<b>CAN THEY IDENTIFY THE FOLLOWING INFRINGEMENTS:</b> <i>*Does not have to call everyone in a single game, just notices them when they happen*</i>	
Contact	
Obstruction	
Footwork	
Throw-in	
Held Ball	
Offside	
Over a Third	

\*If you think they are ready, notify your convenor and include name, timeslot and grade umpiring.

\*\*If they do not satisfy the criteria please keep mentoring and reassess in 2-3 weeks.

# HDNA Umpires Certificate Testing Sheet

## HDNA Umpires Certificate Testing Sheet



<b>Name:</b>	<b>Grade:</b>	<b>Court:</b>
<b>Club:</b>	<b>Date:</b>	

PERFORMANCE CRITERIA	Sometimes	Usually	Comments
<b>Game Management</b>			
Audible voice and whistle			
Accurately keeps and calls centre pass			
Wearing appropriate uniform			
<b>Positioning/Vision/Timing</b>			
Positions level with the ball			
Vision of the ball and players within the area			
Moves to the goal line in relation to play			
Readjusting appropriately incl. goal line			
<b>Hand Signals and Terminology</b>			
Correct terminology used			
Accurately signals a goal			
Correct hand signals used – Major			
Correct hand signals used – Minor			
<b>Minor Infringements</b>			
Footwork			
Over a third			
Offside			
Throw In			
Held Ball			
Replay			
<b>Major Infringements</b>			
Contact			
Obstruction			
<b>General Comments:</b>			

<b>Tester:</b>
<b>Tester:</b>

<b>Awarded:</b>	
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# National C Badge Readiness Checklist

## NATIONAL C BADGE CRITERIA

NAME:

GRADE/TIME:

Criteria	Tick Yes
<b>COMMUNICATION</b>	
Loud whistle and clear voice throughout the game	
Correct hand signals and terminology when setting infringements	
<b>GAME MANAGEMENT</b>	
Check's nails, jewellery and teams; facilitates centre pass toss	
Keeps centre passes; signals goal correctly	
Can hold time when needed eg ball on court/injury	
<b>POSITION/VISION/TIMING</b>	
Positions level with, or slightly ahead, on the sideline	
Runs to the goal line as the ball goes into the goal circle	
Repositions when needed to get a better view of play	
Makes quick decisions appropriate to speed of play	
<b>MINOR INFRINGEMENTS</b> <i>Recognise and penalise obvious infringements below:</i>	
Throw in	
Footwork	
Held ball	
Over a third	
Off side	
<b>MAJOR INFRINGEMENTS</b> <i>Recognise and penalise obvious infringements below:</i>	
Obstruction (player with the ball and player without the ball)	
Contact	
<b>ADVANTAGE</b>	
Calls an advantage goal (where applicable)	

\*If you think they are ready, notify your convenor and include name, timeslot and grade umpiring.

\*\*If they do not satisfy the criteria please keep mentoring and reassess in 3-4 weeks.  
Contact the umpires committee for the possibility of extra mentoring



# National C Badge Testing Sheet

## NETBALL AUSTRALIA C BADGE PRACTICAL ASSESSMENT SHEET

<b>Name:</b>		<b>Member Organisation:</b>	
<b>MyNetball ID Number:</b>		<b>Date:</b>	
<b>Pre-requisites:</b>	Theory Exam: Mark: <input type="text"/> Year: <input type="text"/>	Course: Foundation Umpire Course <input type="checkbox"/>	

Assessable Performance Criteria	Level of Proficiency	Competent YES NO	Comments
COMMUNICATION			
Uses firm, decisive and clearly audible voice and whistle.	USUALLY	<input type="radio"/> <input type="radio"/>	
Uses correct terminology and hand signals to penalise infringements and manage sanctions (Free Pass, Penalty Pass) and actions (Throw In, Toss Up)	USUALLY	<input type="radio"/> <input type="radio"/>	
GAME MANAGEMENT			
Conducts pre-match checks and formalities effectively.	USUALLY	<input type="radio"/> <input type="radio"/>	
Accurately keeps centre passes and signals goals	USUALLY	<input type="radio"/> <input type="radio"/>	
Shows some ability to manage stoppages and other match procedures (late arrival/ failure to take the court).	SOMETIMES	<input type="radio"/> <input type="radio"/>	
Works well with co-umpire	SOMETIMES	<input type="radio"/> <input type="radio"/>	
POSITIONING, VISION AND TIMING			
Positions level with or slightly ahead of the ball on the side line; times movement to goal line in relation to play	USUALLY	<input type="radio"/> <input type="radio"/>	
Demonstrates re-positioning to gain a clear view of the play.	SOMETIMES	<input type="radio"/> <input type="radio"/>	
Uses vision to take a clear view of the court area where the ball is, and the players in the immediate vicinity	USUALLY	<input type="radio"/> <input type="radio"/>	
Reaction time is appropriate to game standard and is consistent throughout the court and the game	USUALLY	<input type="radio"/> <input type="radio"/>	
MINOR INFRINGEMENTS			
Recognise and penalise obvious infringements: <ul style="list-style-type: none"><li>related to playing areas</li><li>related to playing the ball</li><li>related to the footwork rule</li></ul>	USUALLY	<input type="radio"/> <input type="radio"/>	



# NETBALL AUSTRALIA

## C BADGE PRACTICAL ASSESSMENT SHEET

Assessable Performance Criteria	Level of Proficiency	Competent YES NO	Comments
MAJOR INFRINGEMENTS			
Recognise and penalise obvious instances of obstruction: <ul style="list-style-type: none"> <li>player in possession of the ball.</li> <li>player not in possession of the ball.</li> <li>defending out of court.</li> </ul>	USUALLY  SOMETIMES  SOMETIMES	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
Recognise and penalise obvious instances of contact (Rule 12.2):	USUALLY	<input type="radio"/> <input type="radio"/>	
ADVANTAGE			
Applies the advantage rule where an advantage goal is scored.	CONSISTENTLY	<input type="radio"/> <input type="radio"/>	
GENERAL COMMENTS			

BADGE AWARDED  
YES ☐ NO ☐

C

	Name	MyNetball ID Number	Badge
Tester 1:			
Tester 2:			



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# Senior Umpire Program Coaching Sheet

Senior Umpire Coaching Sheet		
Umpire:		Division:
Coach:	Court:	Date:
Strengths (Keep Doing)		
Area/s for Development		
Please work on applying your feedback each game to improve.		
Correct Position, Vision and Timing allow us to identify infringements and penalise correctly.		

# National B Testing Sheet

## NETBALL AUSTRALIA B BADGE PRACTICAL ASSESSMENT SHEET

Name:	Association/League:
Netball learning email:	
DOB:	Assessment Date:
Pre-requisites: Rules of Netball Exam Mark:	Exam Date: Course: Foundation Umpire Course:

Assessable Performance Criteria	Level of Proficiency	Competent YES NO	Comments
COMMUNICATION			
Uses firm, decisive and clearly audible voice and whistle.	CONSISTENTLY	<input type="radio"/> <input type="radio"/>	
Uses correct terminology and hand signals to penalise infringements and manage sanctions (Free Pass, Penalty Pass) and actions (Throw In, Toss Up)	CONSISTENTLY	<input type="radio"/> <input type="radio"/>	
GAME MANAGEMENT			
Conducts pre-match checks and formalities effectively.	CONSISTENTLY	<input type="radio"/> <input type="radio"/>	
Accurately keeps centre passes and signals goals	CONSISTENTLY	<input type="radio"/> <input type="radio"/>	
Manages stoppages and other match procedures (late arrival, failure to take the court).	USUALLY	<input type="radio"/> <input type="radio"/>	
Shows some ability to penalise instances of foul play and discipline team officials and bench players where appropriate.	SOMETIMES	<input type="radio"/> <input type="radio"/>	
Works well with co-umpire	USUALLY	<input type="radio"/> <input type="radio"/>	
POSITIONING, VISION AND TIMING			
Positions level with or slightly ahead of the ball on the sideline; times movement to goal line in relation to play.	USUALLY	<input type="radio"/> <input type="radio"/>	
Readjusts position when play changes direction or pace to maintain a clear view.	SOMETIMES	<input type="radio"/> <input type="radio"/>	
Uses vision to take a clear view of the court area where the ball is, and the players in the immediate vicinity.	USUALLY	<input type="radio"/> <input type="radio"/>	
Uses vision to look behind and ahead of play in order to identify and acknowledge some player movements and infringements.	SOMETIMES	<input type="radio"/> <input type="radio"/>	
Reaction time is appropriate to game standard and is consistent throughout the court and the game	USUALLY	<input type="radio"/> <input type="radio"/>	



# NETBALL AUSTRALIA

## B BADGE PRACTICAL ASSESSMENT SHEET

Assessable Performance Criteria	Level of Proficiency	Competent YES NO	Comments	
<b>MINOR INFRINGEMENTS</b>				
Recognise and penalise most infringements: <ul style="list-style-type: none"> <li>related to playing areas</li> <li>related to playing the ball</li> <li>related to the footwork rule</li> </ul>	CONSISTENTLY	<input type="radio"/> <input type="radio"/>		
<b>MAJOR INFRINGEMENTS</b>				
Recognise and penalise obvious instances of obstruction: <ul style="list-style-type: none"> <li>player in possession of the ball.</li> <li>player not in possession of the ball.</li> </ul>	CONSISTENTLY	<input type="radio"/> <input type="radio"/>		
	USUALLY	<input type="radio"/> <input type="radio"/>		
Recognise and penalise most instances of contact.	CONSISTENTLY	<input type="radio"/> <input type="radio"/>		
Shows some ability to distinguish between fair contest and contact that interferes.	USUALLY	<input type="radio"/> <input type="radio"/>		
Shows some ability to identify causing contact and inevitable contact.	SOMETIMES	<input type="radio"/> <input type="radio"/>		
<b>ADVANTAGE</b>				
Shows some ability to identify when the application of advantage will enhance the flow of the game, and is preferable to awarding a sanction	USUALLY	<input type="radio"/> <input type="radio"/>		
Shows some understanding of the need to maintain game control when deciding whether to apply advantage or award a sanction	USUALLY	<input type="radio"/> <input type="radio"/>		
<b>GENERAL COMMENTS</b>				

<b>BADGE AWARDED</b> YES <input type="checkbox"/> NO <input type="checkbox"/> <div style="font-size: 48pt; color: red; text-align: center;">B</div>		Name	Email address	Badge
	Tester 1:			
	Tester 2:			



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