



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING

11 April 2024

Present: Lisa Robertson, Linda Wilton, Lisette Smith, Clare Ashpole, Nicci Skene, Margaret Coe, Jen Baker, Kirsten Gossip, Madi Morris, Sophie Koutchavlis

Apologies: Peter Holman

In attendance: Sue Watts

Meeting opened: 6.30 pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 14 March 2024 was moved by Linda Walton and seconded by Nicci Skene. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0324-7	25/03/2024	Katherine Mangion, HSC - Hazard Reduction Burn Westleigh 27/03/24
0324-8	26/03/2024	Stacy Harding, Netball NSW - 2024 HART Junior State Titles
0424-1	2/04/2024	Patrick O'Malveney, Netball NSW - HART Senior State Titles Update #1
0424-2	5/04/2024	Jillian Vernon, Netball NSW - Policy & Member Protection Education Sessions
0424-3	8/04/2024	Kaila Lawrence, Netball NSW - 2024 DOOLEYS Metro League - April Update #1

REPORTS:

Treasurer

There was a profit in March 2024 of \$72k, compared to a loss of \$24k last year. This equates to a variance of \$96k, which can be explained in the comments below.

- The variance in Revenue from Mar 2024 - \$96k compared to revenue from LY - \$34k was \$62k.
- The variance in Expenses from Mar 2024 - \$24k compared to expenses from LY - \$58k was \$34k.
- The income variances were:
 - Sponsorship - Castle Hill Volkswagen \$2k and Hills Orthodontics \$2.75k
 - Indoor and Outdoor Court Hire - \$2.7k
 - Registrations - Timing of Night Comp and Winter Registrations \$54k
- The largest expenses variations were:
 - Insurance - Timing difference in Insurance payment \$33k
 - ML Fees - Timing of Expense \$6k
 - State Championship Fees - Timing of Expense \$5
 - Travel Expenses - State Championship Bus Payment \$5.25k
 - Physiotherapy - Timing of deposit \$5k

The Year to Date Profit as at Mar 2024 is \$155k, compared to a Year to Date profit of \$102k LY

- YTD Revenue variance to last year:
 - Sponsorship - Timing of Sponsorship received
 - Interest Income - Matured Term Deposit Nov 2023
- YTD Expenses variance to last year:
 - Insurance - Timing of annual payment
 - Physiotherapy - Timing of Physiotherapy Payment

Balance Sheet

- Cash on Hand is down by \$153k on LY
- Investment Funds are down by \$140k on LY - Term Deposits matured in September and was used to fund part of the Upgrades to courts 1 and 2
- Trade Creditors Increased on LY due to timing of Representative Expenses to be paid

Other Items for Finance:

- Term Deposit of \$271 matured in Nov 2023 and needs to be rolled over into new Term Deposit. Currently sitting at \$282k including interest.
- Linda has given Lisa and Lisette access to the CommBiz account due to her pending move overseas.

Senior Representative Convenor

- Metro League started this week for Teams 1, 2 & 3. Team 4 starts next Monday night. Team 2 & 3 both came away with a win.
- Jen has spoken to NSW regarding borrowing players for Team 4 during the school holidays. Several other associations also have players away at this time. NSW have advised that players who are registered with an association can be borrowed in these circumstances. We will look at borrowing players from the u15's rep team.
- Five HDNA players are involved in the Academy Games in Wagga next week.

Junior Representative Convenor

- Another player from the 15s squad has pulled out which will leave nine players.
- A player from the 12 squad has pulled out. This leaves nine.
- One of the benches that are used for our rep teams has broken. Margaret asked Executive if she could purchase another one. **Agreed by Executive.**
- Margaret has contacted Hornsby RSL regarding the Junior Rep Dinner. The room hire fee has doubled from last year. Lisa to contact Hornsby RSL. Margaret will also look at another venue.

Senior Registrar

- There were six appeals regarding senior grading. Clare to contact each club. Will advise if they still want to go the appeals panel.

Junior Registrar

- NSG
 - Number of teams registered for 2024 is 35, in 2023 we had 34
 - Number of players (so far) is 304, in 2023 we had 317
- Juniors
 - Number of teams registered is 126, in 2023 we had 133
 - Number of players (so far) is 1115, in 2023 we had 1180

Umpire Convenors

- Beginner and returning umpire day - held on April 6. Great turn out from the beginners and returning umpires. Over 180 participants on the day which we are very excited about. Thankyou to the Umpires Committee members and senior umpires who helped out on the day.
- 2024 rule books and whistles were available for purchase on the day and will be restocked ready for purchase at Winter Comp.
- Umpire Convenor meeting held 10 April - first one in person since COVID very successful and thankyou to the clubs for being so accommodating. Allocations of all umpires to be confirmed shortly. Umpires will receive their allocations from their club convenor.
- For 2024, shared games for beginners will be 10/1, 10/2, 10/3 at 8.15 and 11/2 and 11/3 at 9.30am. This may change following finalisation of the allocations. A parent or guardian is still required to attend the games as a support person.
 - Trialling a swap at half time (rather than umpiring bi-weekly) to ensure the umpires develop along with the teams.
- Net Set Go will continue in the same fashion as 2023 with two umpires on the Go Division, and one umpire per court for the Set Division. Again, may be subject to change following finalisation of the allocations.
- Celebrating our umpires successes, we have a number of umpires representing Hills at Netball NSW events:
 - Kirsten Gossip - Premier League, Metro League Coach
 - Mikala Smith - Metro League, Development Series Coach
 - Madi Morris - Metro League
 - Lauren Leckie - Metro League Coach
 - Mia La Torracca - Development Series Umpire
 - Ashlea Morris participated in regional league in Tamworth and was allocated to the Grand Final Game.
- Senior State Titles Umpire Nominations Due 8 May. Kirsten and Madi to arrange umpires to attend.

Night Comp Convenor

- Summer Night Comp 2024 is now wrapped! Was a great season for all 60 teams involved.
- Thank you to the support of our new Night Comp Committee, and the executive and extended HDNA community for support in running the comp.
- Disappointingly, we had to cancel Grand Finals due to safety concerns for participants in the inclement weather and are organising the drop collection of prizes for all Grand Finalists over the next few weeks.
- Opened an EOI form for a Winter Night competition, receiving interest from around 30 teams across the competition.
 - Night Comp committee finalising details and discussing viability – to align on court and volunteer availability.
 - Would be looking at 2 x shorter comps across Term 2 and 3, with larger divisions.
 - Confirming asap.

Administration Report

- The key lock boxes SW would like to purchase to use for the indoor court key hires are the Master Lock Wall Mountable Combination Lock Key Safe from Officeworks for \$68.50 each. We would need two. **Executive agreed for Sue to purchase.**

- SW has requested a quote from the cleaner for the usual pre-season clean of the complex. Also, our current cleaner is being replaced by a new cleaner who will be shown what to do on Thursday by the cleaning company. SW is hoping for a better result as complaints had been made to the cleaning company. They will now be completing an audit of the cleaning every 8 weeks and asking for feedback from HDNA as well.
- The roof leak on the indoor court in the right hand corner has returned. This is where the tree fell onto the roof and damaged it. SW has contacted Sudiro Constructions to return to look at further repair.
- The mixer in the indoor court bathroom has broken and the toilet seems to be running following flushing. The plumber will be attending to this on Friday. He will also fix the tap that is running in the ladies toilet (main building).
- Lesley and SW met with Andrew Wright HSC on Wednesday. We did a tour of the complex and pointed out issues with the trees, accumulated debris and the court surfaces. Some work has been done to remove the leaf debris along the indoor court wall but we explained that there was a drain there that needs to be exposed. SW asked for the palm trees along the wall of the indoor court to be removed as per advice from Flick. AW felt that the trees closest to the wall might be able to be removed. AW advised that the dead trees should be able to be removed by the usual cleaning crew. He also noted a couple of courts that had overhanging trees which he would get trimmed. He will also get them to clean up the “drain” alongside court 3 so that water runs away. He didn’t feel that the damage to court 10 could be fixed and wouldn’t be under any warranty as they were surfaced in 2014. AW will look into all matters and advise SW of the outcome.
- The court numbers for courts 1 and 2 were thrown out by the fencing company. SW sourced a quote from Signarama who provided the original court numbers. There is a quote for just replacing the two court numbers (\$291.57) and for all 17 to be replaced (\$1,086.24). Some of the existing court numbers are starting to rust on the edges and around the holes so it was just a thought to possibly get replacements at the same time. Zoe Cooke from HSC asked SW to get new ones printed so possibly HSC will pay for the two missing ones? **Executive agreed that we should update all the court numbers.** SW to organise this and seek reimbursement from HSC for the two that are missing.
- The side of the indoor court which faces court 17 has been damaged, probably just wear and tear. Flick advised to replace the panelling as soon as possible to avoid birds, etc from getting into the roof and nesting. SW has organised a quote. LW advised she will source another quote.
- Approval had been given by CN to get some help with the HDNA website layout. SW had spoken with a colleague who created their website about some help. He is not qualified but has done a great job with their website. He is available on Wednesday 17 April to look at the HDNA website. Otherwise, SW could source a Wix expert. **Executive agreed for SW to contact Kean to have a look at our website in the first instance.**

General Business

- Grading Appeals
 - Lesley Milner, Sally Knight and Peter Holman to form the Appeals panel.
 - Nicci and Clare to contact clubs and to discuss their appeal.
 - Lisette to schedule and contact clubs once advised if they wish to go ahead.
- All Abilities
 - Registrations will be \$50.00.
 - Will be run on Friday night from 5 to 6pm.
- Lisette to email Presidents with reminder and some discussion points for the Presidents meeting to be held on Wednesday 17th April.
- Lisa to speak with Dom regarding more Executive having access to HDNA social media sites.

- Margaret advised that the new physio has asked about our concussion protocols. NSW have advised there will be a zoom session for all club and association executives on 30th April.

Meeting closed at 8.10 pm

UPCOMING MEETINGS:

President's Meeting – Wednesday 17 April 2024

1st Council Meeting – Wednesday 24 April 2024

Executive Meeting – Thursday 9 May 2024

Executive Meeting – Thursday 13 June 2024

Executive Meeting – Thursday 11 July 2024

Executive Meeting – Thursday 22 August 2024

2nd Council Meeting – Wednesday 28 August 2024

Executive Meeting – Thursday 12 September 2024

Executive Meeting – Thursday 10 October 2024

Executive Meeting – Thursday 7 November 2024

3rd Council Meeting and AGM – Saturday 16 November 2024

Executive Meeting – Friday 6 December 2024 (if required)