



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING

21 April 2022

Present: Jennie Thompson, Ruth Bowman, Cate Newman, Lisette Smith, Clare Ashpole, Phil Wheeler, Jen Baker, Margaret Coe, Lisa Robertson

Apologies: Kirsten Gossip

In attendance: Sue Watts

Meeting opened: **6.30PM**

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Amendments to previous minutes: -

- At the 31 January 2022 Executive Meeting, the minutes of the 3 December 2021 Executive Meeting were moved by Phil Wheeler and seconded by Margaret Coe.
- At the 31 January 2021 meeting, it was decided that HDNA will have a men's team in the upcoming Senior State Titles. HDNA will cover the costs for this apart from a member's individual registration.
- At the 10 March 2022 meeting, CN would like to thank Sue Watts for going above and beyond when organising the repairs, etc to the damaged equipment caused by the lightning strike.

Confirmation of the Minutes and Amendments of the Executive Committee meetings held on 10 March 2022 was moved by Lisette Smith and seconded by Margaret Coe. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0322-2	15/03/2022	Andrew Wright, Hornsby Shire Council - reply to request for carpark toilet lighting
0322-3	16/03/2022	Theresa Meury - Hills Orthodontics sponsorship 2022
0322-4	22/03/2022	Cherrybrook United NC - grading appeal and decision
0322-5	23/03/2022	St Agatha's NC - grading appeal and decision
0322-6	27/03/2022	Beecroft NC - grading appeal and decision
0422-1	13/04/2022	Netball NSW - Staffing News - Communities
0422-2	14/04/2022	NSW Fair Trading - Notice of Appointment of Public Officer

REPORTS:

Treasurer

Financials:

Profit & Loss March profit was \$8.6k, against a profit last year of \$252k

As previously advised, the implementation of disbursement of registration revenue has impacted the timing and volume of revenue.

- March revenue consisted mainly of registrations \$20.5k and rep levies \$1.3k
- March LFL costs (i.e excluding NNSW registrations) were \$6k better than last year. The key variance relates to NNSW ML cost of \$5k yet to be expensed this year (timing)

March YTD profit \$150k, against a profit last year of \$192k

Year to date, we are now broadly LFL against LY from a timing perspective with our main source of revenue – registrations.

Against last year, our YTD registration revenue is (\$40k). This decline in revenue can be allocated as follows:

- Approx. (\$21k) relates to approved COVID instant rebate of \$10/player
- Approx (\$19k) relates to decline in number of registrations.

LFL Expenses are in line with LY.

As a committee, we should consider strategies to address decline in registrations:

- To “grow” our game is one of NAs and NNSW key vision pillars
- Growing our game means that we can invest further in the benefits of netball for all our participants
- Our largest costs are fixed e.g. council rates, audit and accounting, cleaning, administration expense, so a declining base puts upward pressure on the fees for remaining players

NNSW are yet to invoice for non-playing registrations and vouchers. They are also yet to refund deregistrations. To make reconciliation easier, HDNA has also waited for the NNSW invoice before invoicing clubs. Sue has reminded clubs of this. Clubs are aware of their non-players, de-registrations, and voucher requests, so can forecast the impact on their finances.

Updates from previous meeting items:

Indoor Court - As agreed at last meeting and after discussion with facilities at NNSW I have contacted Profan to seek their advice on ventilation options for the indoor court

Lightning Strike – forecast cost impact to date ~ \$22k. Insurance claim submitted

- Computer \$1,000
- PA/bell \$10,500 NB/ meeting with supplier to ensure that the replacement is easy to use and fit for purpose, currently utilising borrowed equipment
- Copier \$8,500
- Alarm \$1,700

Draft Expense Management Policy undergoing review with Sue prior to circulation to Executive

Court Upgrade - 2021 AGM minutes state that we would begin to address the courts in 2022. We need to put plans in place to understand whether there is any state or local funding and begin planning the court upgrade with Council
JT & CN to initiate discussion with Council regarding the upgrade to courts.

Non-playing registrations

To aid administration and to ensure consistent application, I would like to recommend that HDNA will pay for annual NNSW non-playing registration of active Life Members, Executive and non-executive office bearers, Umpires Committee and representative coaches, managers, and bench officials (where their registration is not covered by a club). **Moved Cate, Seconded Clare – agreed by the Executive**

JT thanked CN for all the extra work she has done as outlined above.

Umpire Convenors

Umpire allocations have been completed with all games covered. All sign on sheets for NetSetGo, Juniors and Seniors have been finished and the master allocations of umpires will all be printed and ready to go for Round 1.

Kirsten has done a massive job in getting all the rep carnivals / trials covered. Thank you to Kirsten.

Metro League has started and our umpires are doing a great job on their games.

Ros Miller is now organising umpires for the State Titles coming up.

This season NSG will all be played in one timeslot. This has had an impact on the number of umpires available. The U8s and lower U9s will have one umpire. Lisa has allocated all umpires for NSG, allocating the more capable umpires to the divisions with only 1 umpire.

Junior Representative Convenor

MC indicated that she would like managers of the Junior Representative teams to score at carnivals and at State Titles. This does not work for some teams. It was decided that we would continue as we have been with teams deciding what works best for them.

Senior Representative Convenor

Metro League

Teams 2, 3 & 4 have completed 3 rounds. Team 1 has only played one game as Round 1 was postponed but has now been rescheduled.

Team 3 still requires a manager - any assistance in securing someone would be appreciated.

A player in Team 2 tore her Achilles last week and will be out for the season. JB is working on how to replace her without impacting other teams.

Senior State Titles

Team submissions into NNSW for both the 17U and Open teams have been completed. We have also submitted a Mens Team and our U15s into Senior State Titles.

Recommendations for team Coaches/Managers were submitted to the Executive. Once JB has advised the individuals concerned, these will be announced.

Junior Registrar

There were 36 late registrations and 4 deregistrations.

Senior Registrar

There were 36 late registrations and 1 deregistration.

Moved Clare, Seconded Phil that both the junior and senior deregistrations be accepted – agreed by the Executive

There is still a lot of player information missing during the registration process. PW asked that we make a number of questions mandatory for the 2023 season, to capture missing information. This will be discussed further prior to next year's registrations being opened.

Night Comp Convenor

Despite 4 weeks being lost due to rain, the season went well.

Thank you to Sophie Koutchavlis who did a great job as Assistant Night Comp Convenor.

Also thank you to Cate Newman and Clare Ashpole who helped on many nights.

Due to having 4 weeks cancelled, it was suggested that teams returning to Spring Night Comp have their team fee reduced by \$50.00. **Moved Cate, Seconded Lisa – agreed by the Executive**

Indoor Court Committee

The committee has asked to remind everyone who used the Indoor Court to ensure that all doors and louvres are closed properly after use and that the floor is swept.

The side door lock has been fixed.

Carnivals

We have a number of teams entered for the HDNA carnival on 22 May. Sue will send out another reminder to associations.

Administration Report

Andrew Wright from Hornsby Shire Council visited HDNA on 20 April 2022. He advised that the painting of the ladies toilets is still on the maintenance list to be carried out. The water pressure cleaning of the courts has been completed but they haven't cleaned up as well as before. Andrew asked for the dates when games won't be played and will arrange a second clean then. SW had asked about surge protectors to minimise lightning strike damage. AW advised that surge protectors are installed at HDNA.

A pre-season clean of the complex has been organised.

The new Kayo branded post pads have been delivered and are currently being stored in Control. As they will be difficult to store, it was decided that they would be placed on the posts and left there.

General Business

As mentioned at the Council Meeting in November, the Executive discussed and have proposed a change to the by-laws regarding inclusive uniforms. This has been distributed to clubs.

A register for all complaints will be developed so there is a history of any issues and the steps taken to resolve them.

It was agreed that we will return to 15min quarters for all games on a Saturday from Round 1.

Meeting closed at 8.50 pm

UPCOMING MEETINGS:

1st Council Meeting – Wednesday 27 April at 7pm

Executive Meeting – Thursday 12 May at 6.30pm

Executive Meeting – Thursday 9 June at 6.30pm

Executive Meeting – Thursday 14 July at 6.30pm

Executive Meeting – Thursday 18 August at 6.30pm

2nd Council Meeting – Wednesday 24 August at 7pm

Executive Meeting – Thursday 8 September at 6.30pm

Executive Meeting – Thursday 13 October at 6.30pm

3rd Council Meeting and AGM – Saturday 19 November at 9am