



HILLS DISTRICT NETBALL ASSOCIATION
MINUTES OF EXECUTIVE COMMITTEE MEETING
10 July 2025

Present: Lisa Robertson, Robyn Tamsett, Doug MacColl, Lisette Smith, Nicci Skene, Ros Miller, Margaret Coe, Madi Morris, Kirsten Gossip, Sophie Koutchavlis, Clare Ashpole

Apologies:

In attendance: Amanda Watts

Meeting opened: 6:30pm

MINUTES AND ACTIONS FROM PREVIOUS MEETING

Confirmation of the Minutes of the Executive Committee meeting held on 13 June 2025 was moved by Clare and seconded by Nicci. The minutes were **approved** by the Committee.

CORRESPONDENCE:

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0625-2	8/06/2025	Andrew Wilson - Invitation to Celebration at Pennant Hills Park 4pm Monday 9 June 2025 - Tim Wilson & family say THANKS
0625-3	11/06/2025	Renee Burgess, Netball NSW - NetSetGO Coordinator Function - GIANTS v Mavericks
0625-4	12/06/2025	Community, Netball NSW - Spring Season 2025 Strategy Session
0625-5	14/06/2025	William Lu, Penno Pickleballers - Official Launch Invitations
0625-6	17/06/2025	Jillian Vernon, Netball NSW - IMPORTANT: Please Read Netball NSW - Sports Property Package - Launch
0625-7	20/06/2025	Catherine Riley
0625-8	23/06/2025	Ryan Holland, Howden Insurance - Top-Up Cover IMPORTANT Property Insurance for Netball Associations & Clubs – Get your Quote Now - Netball NSW
0625-9	23/06/2025	Telstra - A reminder your plans are about to change
0625-10	24/06/2025	Braith Porteous, NSW Swifts - JST Group Ticketing Offer
0625-11	26/06/2025	Andrew Wright, Hornsby Council - Pennant Hills Park Netball
0625-12	30/06/2025	William Lu, Penno Pickleballers - Storage Chest Submission for Approval
0725-1	1/07/2025	Braith Porteous, NSW Swifts - NSW Swifts Visits - Mid-week Programs
0725-2	1/07/2025	Jill Vernon, Netball NSW - You're invited: Spring 2025 Strategy Session!
0725-3	2/07/2025	Georgia Fuller, Netball NSW - Senior State Titles - Hills
0725-4	8/07/2025	Zoe Cooke, HSC - Finalisation of contract for courts 1 and 2 - Pennant Hills netball courts – Madi to follow up with Zoe. Also note that rail leading to Court 3 is wobbly
0725-5	9/07/2025	Jillian Vernon, Netball NSW - Please Read: Upcoming Online Info sessions and Youth Advisory Group

REPORTS:

Treasurer's Report – June 2025

Results

June revenue was slightly above budget but costs were over budget by \$22k. The overspend related to early payment of a number of expenses following the previous Administrator leaving and also a timing delay in releasing the leave accruals following her departure (\$7k) and deposit for accommodation. The largest expense in the month was accommodation at State (\$14k) and this is being reviewed as a deposit is being held to offset this. The Treasurer will work with the new administrator to release these accruals.

Overall registration recovered slightly and is now only \$6k down year to date. This is a 3% variance and is in line with NNSW average year to date. There remains an opportunity for this to pick up with night comp.

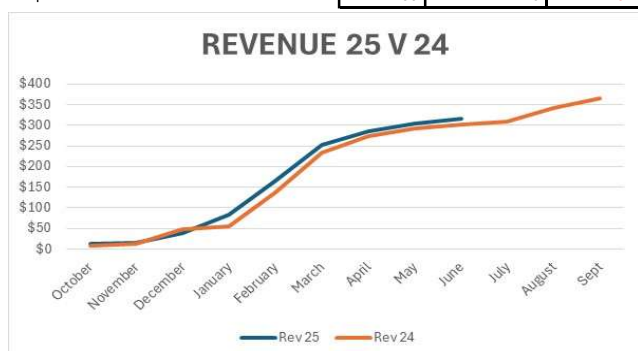
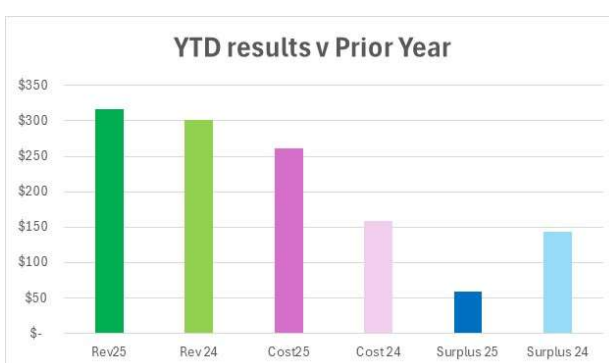
	MONTH		
	June \$'000	June Budget	Variance
Registration	3	1	2
Reps	0	0	0
Other Income	8	7	1
TOTAL INCOME	11	8	4
Operating Expenses	-3	-1	-3
Wages	-15	-3	-12
Reps	-19	-11	-8
Total Expenses	-37	-15	-22
Surplus / Deficit	-26	-7	-18

In June HDNA are reporting a loss of \$26k before release of accruals and after the release of expected \$17k accruals the result will be broadly in line with ytd budget.

Year To Date

HDNA are behind budget by \$35k which is consistent with May ytd result. Revenue is up on budget with the shortfall on registration and Reps offset by donations and court income. Costs up by \$35k but are in line with budget after adjusting for the ground hire accrual release.

	YEAR TO DATE		
	YTD \$'000	YTD Bud \$'000	Variance
Registration	201	206	-5
Reps	63	78	-15
Other Income	58	28	30
TOTAL INCOME	322	312	10
Operating Expenses	-155	-124	-31
Wages	-49	-33	-16
Reps	-61	-46	-15
Total Expenses	-264	-203	-62
Surplus / Deficit	59	110	-52



REPS

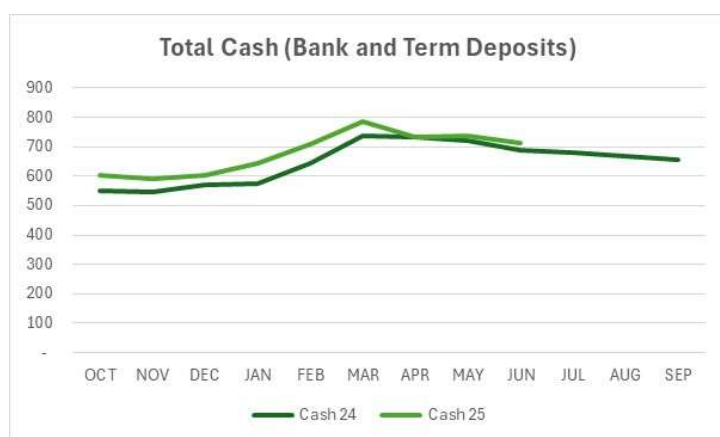
Reps registration revenue year to date is tracking slightly down on budget. This is due to a wrong budget assumption around the timing of when payments are being made and lower registrations than budget.

Costs are higher due to early payment of umpires and also timing around the release of accommodation accrual. After allowing for these costs are broadly in line.

YEAR TO DATE						
	YTD \$'000	YTD Bud \$'000	Variance	Full Year \$'000	To Go	2024 2023
REPS						
Reps	63	78	- 15	77	14	76 74
Rep Teams Dinner	-	-	-	14	14	13 9
Carnival Income	2	1	2	1	- 1	1 2
Income	64	78	-14	92	27	90 85
Expenses						
ML & NID Fees	3	2	1	8	5	7 6
Carnival Expenses	2	4	- 2	2	-	2 1
Representatives Celebrations	-	-	-	14	14	5 3
Fitness & Training	5	4	1	4	- 1	1 4
Rep expenses - photos, banner	4	7	- 3	3	- 1	3 5
Reps Equipment	4	2	2	5	1	- -
State Championship Fees - all	8	6	2	14	6	14 9
Travel Expenses	5	5	1	5	-	5 6
Accommodation & Meals	20	10	10	15	- 5	15 24
Contribution to courts etc	6	7	- 0	11	5	-
Umpires - Representative Teams	4	-	4	8	5	10 9
Expenses	61	46	15	89	28	62 67
Net Position	3	32	-29	3	-1	28 18

Balance Sheet

There is little change to the prior month after allowing for the rentals. Cash holdings remain good with \$450k, marginally up \$13k on prior year and up \$6k on April, in the bank account and a further \$288k on Term deposit. No concerns are noted.



Balance Sheet

	Jun-25	Jun-24	2024
Cash - Bank	424	396	370
Term Deposit	288	285	286
Total Cash	712	681	656
Debtors	7	4	2
Uniforms	11	6	11
Petty Cash	-	0	-
Other Assets	18	10	13
Current Assets	730	691	669
Indoor Court - NBV	20	21	20
Outdoor Court - NBV	443	460	443
Other Fixed Assets	40	48	40
Fixed Assets	503	528	503
Total Assets	1,233	1,218	1,172
Creditors	1	14	-37
Payroll liabilities	12	4	-7
Other Creditors / Provisions	34	5	-
Total Liabilities	47	23	- 44
Net Assets	1,187	1,195	1,128
Retained Earnings	1,128	1,061	1,061
Current Year Earnings	59	134	67
Total Equity	1,187	1,195	1,128

Other

Nothing noted

Detailed P&L

	MONTH			YEAR TO DATE		
Income	June \$'000	June Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance
Books, Whistles & Tape	0	0	0	3	2	1
Swifts / GIANTS Merchandise	0	0	0	0	0	0
Canteen Income (Martha's Cafe)	2	2	0	6	2	4
Carnival Income	0	0	0	2	0	2
Donations/Grants	0	0	0	18	0	18
Sponsorship	0	0	0	7	7	0
Umpire Hire Fees	2	2	-0	2	2	-0
Fines	0	0	0	0	0	0
Rep Teams Dinner	0	0	0	0	0	0
Reps	0	0	0	63	78	-15
Indoor Court Income	2	2	0	15	10	5
Outdoor Court Income	2	1	1	4	3	1
Levies	0	0	0	0	0	0
Registration	3	1	2	201	206	-5
Training Court Fees	0	0	0	0	1	-1
Uniforms	0	0	0	0	1	-1
Sundry Income	0	0	0	0	0	0
TOTAL INCOME	11	8	3	322	312	9
Affiliation Fees	0	0	0	0	0	0
Audit/Accounting Fees	0	0	0	8	5	3
Bank Charges	0	0	0	0	0	0
Books, Whistles, Bandages	0	0	0	5	8	-3
Cleaning	2	2	-0	17	12	5
Computer Services	0	0	0	2	1	1
Deregistration Refunds	-0	0	-0	3	3	0
Carnival Expenses	0	0	0	2	4	-2
Executive Expenses	0	0	0	0	0	-0
Event Expenses	0	0	0	2	1	1
Filling Fees	0	0	0	0	0	0
General/Sundry Expenses	0	-0	0	2	1	1
Trophies & Gifts	0	1	-1	7	2	5
Ground Hire	0	0	0	70	35	35
Honourariums	0	0	0	0	0	0
Indoor Court Expenses	0	0	0	9	0	9
Insurance	0	0	0	9	27	-18
NSW Netball Registrations	0	0	0	1	0	1
Swifts and GIANTS Merchandise	0	0	0	-1	0	-1
Print, Post & Stationery	0	0	0	3	3	0
Repairs & Maintenance	2	0	2	7	10	-3
Representative Teams	0	0	0	0	0	0
Accommodation & Meals	14	5	9	20	10	10
Fitness & Training	0	0	0	5	4	1
ML & NID Fees	0	0	0	3	2	1
Representatives Celebrations	0	0	0	0	0	0
Rep expenses - photos, banner	0	3	-3	4	7	-3
Reps Equipment	0	0	0	4	2	2
State Championship Fees - all	1	3	-2	8	6	2
Travel Expenses	0	0	0	5	5	1
Umpires - Representative Teams	3	0	3	4	0	4
Security Monitoring	0	0	0	1	2	-1
Physiotherapy	0	0	0	11	10	1
Umpires	0	0	0	0	0	-0
Uniforms	0	0	0	4	6	-2
Wages	15	3	12	44	30	14
WHS	0	0	0	1	0	1
Superannuation	0	0	0	4	3	1
Operating Expenses	37	15	22	264	203	62
Depreciation	0	0	0	0	0	0
AL Provisions	0	0	0	0	0	0
TOTAL EXPENSES	38	15	23	264	203	62
Operating Profit	-26	-7	-19	57	110	-54
Interest Income	0	0	0	2	1	1
Total surplus	-26	-7	-19	59	111	-53

Senior Representative Convenor

- Our Metro League teams are all doing well
 - Team 1 1st, Team 2 8th, Team 3 4th, Team 4 8th out of 18 as at tonight
 - Registrations for Summer Series are now open. The link is now open on the website, and we already have players registered. We will hopefully have five teams
 - We are working on dates for 2026 ML trials and have started looking for selectors and coaches

Junior Representative Convenor

- Junior State Titles were held last weekend. Congratulations to all our teams on great results over the weekend: -
 - 12's – 2nd, 13's – 1st, 14's – 3rd
- Margaret to work with Amanda regarding trophies for the winners and runners up
- HDNA will hold a presentation to the 12's & 13's on Saturday 2nd August. Time to be confirmed
- Nominations are now open for 2026 and we have already received several registrations
- We have received a 50% rebate on the room hire for the Junior rep dinner at Castle Hill RSL
- Lisa said she had a great weekend at JST and she was really impressed with how Margaret interacted with players, coaches and parents.
- Lisette to put together feedback form for players, parents and coaches involved in the Junior Rep program

Senior Registrar

- Late registrations have slowed
- We have received a request for a refund for a de-registration due to injury. If the player hasn't taken the court this season, we are happy to refund the HDNA portion minus a \$10 admin fee.

Junior Registrar

- Round 15 set up in PlayHQ, will need to be reviewed for next year due to system limitations and ability to regrade for 10s
- NSG coordinator, Di Benham, is attending the NNSW NSG session on 12/7 and will feedback info shared

Umpire Convenors

- NNSW now charge \$30.00 for National Badges
- Kirsten to email carnival and State title payments to Amanda
- Umpire Finals forms have been emailed to clubs. Madi and Kirsten will need time for allocations
- We are looking for umpires for Junior Rep Trials in August

Night Comp Convenor

- Nothing to report

Administration Report

- Trophies have been ordered for the Junior rep dinner and NetSetGo medallions. Senior State titles trophy had been taken to Freya to have a plinth with the players, coach and managers names listed.
- Amanda will include perpetual trophy return information in the next club update email and will also ask for nominations for the Angela Jones-Blayney award.
- I have had calls with Flick and Mailchimp to sort out the accounts.
 - Mailchimp have advised me on how to go ahead with pay as you go credits rather than a monthly subscription. As the subscription was due to roll over before the call was scheduled, I logged in to

pause the subscription and was offered 3 months free, so accepted that deal and believe that should cover the rest of the season. After that period, I will pause the subscription, and we can assess the cost when needed for another bulk email.

- Flick are looking at our account to give me an update on my queries. I am waiting for them to get back to me with service reports to confirm what services have occurred recently as Sue had an invoice that hasn't been paid as she was waiting for the service to occur (the invoice is overdue now though).

General Business

- Reports of the light over the side door flashing. Lisa will do a walkthrough of the indoor court with Amanda.
- The Strategic Planning Meeting will be held this Saturday 12th July
- Lisa will organise a meeting with the Pickleballers in the next couple of weeks
- Preparations for the Finals Series have started, fixtures to be released soon
- Lisa working on a Policy for Volunteer recognition Awards

Meeting closed at 7.50 pm

UPCOMING MEETINGS:

Executive Meeting – Thursday 21 August 2025

2nd Council Meeting – Wednesday 27 August 2025

Executive Meeting – Thursday 11 September 2025

Executive Meeting - Thursday 9 October 2025

Executive Meeting – Thursday 6 November 2025

3rd Council Meeting & AGM – Saturday 15 November 2025

Executive Meeting – Friday 5 December 2025 (if required)