



**HILLS DISTRICT NETBALL ASSOCIATION**  
**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**8 May 2025**

**Present:** Lisa Robertson, Robyn Tamsett, Doug MacColl, Ros Miller, Margaret Coe, Madi Morris, Kirsten Gossip, Sophie Koutchavlis, Clare Ashpole (via Facetime)  
**Apologies:** Lisette Smith, Nicci Skene  
**In attendance:** Sue Watts  
**Meeting opened:** 6.45 pm

**MINUTES AND ACTIONS FROM PREVIOUS MEETING:**

Confirmation of the Minutes of the Executive Committee meeting held on 7 April 2025 was moved by Madi Morris and seconded by Ros Miller. The minutes were **approved** by the Committee.

**CORRESPONDENCE:**

The Committee noted that the following correspondence has been received since the last meeting.

Item Number	Date	From
0425-1	2/04/2025	Lisette Smith, HDNA - Ryde Sapphires reply
0425-2	8/04/2025	Katherine Mangion, HSC - Pennant Hills Park Usage Thursday 10 April 2025
0425-3	9/04/2025	Darren Blackwood, HSC - Hazard Reduction Notification - Coopers Ck HR, Maroota - Friday 11 April 2025
0425-4	10/04/2025	Jillian Vernon, Netball NSW - Please Action - updates and information requested
0425-5	14/04/2025	Alice Clayton - Whale Rock Run 2026 - Proposed Date & Club Engagement
0425-5	15/04/2025	Darren Blackwood, HSC - Hazard Reduction Notification - Milson Island
0425-6	16/04/2025	Lisette Smith, HDNA - St Agatha's Appeal Notification
0425-7	16/04/2025	Lisette Smith, HDNA - Beecroft's Appeal Notification
0425-8	16/04/2025	Lisette Smith, HDNA - PHNC's Appeal Notification
0425-9	16/04/2025	Lisette Smith, HDNA - Tangara's Appeal Notification
0425-10	16/04/2025	Jillian Vernon, Netball NSW - Hyundai Community Raffle
0425-11	24/04/2025	Lisa Robertson, HDNA - Mr Waddell, Mayor HSC - External AED
0425-12	26/04/2025	Lisa Robertson, HDNA - Andrew Wright, HSC - External AED Installation
0425-13	28/04/2025	Jillian Vernon, Netball NSW - Hyundai Raffle now open - reminder to register
0425-14	30/04/2025	Ricoh Australia - Cost changes
0525-1	5/05/2025	Riley Sohler, ADF - Hornsby Ku-ring-gai Good Sports Workshop - YOU'RE INVITED
0525-2	5/05/2025	Belinda Widdup, Normanhurst Netball Club - 10s Game
0525-3	6/05/2025	Gillian Cotter, Netball NSW - 2025 HART State Titles Opening Ceremony - National Anthem Performer
0525-4	6/05/2025	Jenni McBain, Carlingford Netball Club - Request to set up marquee tent on a Saturday Game Day

## REPORTS:

### Treasurer

### Results

April revenue was in line with budget, but costs were over budget by \$31k. However, the total numbers obscure some significant.

Revenue was up by \$12k on budgeted registration which was the timing difference flagged last month. Overall registration is \$8k down year to date but this may pick up with late registrations and also night comp.

Costs were up by \$31k. This was due to Ground Hire expense, \$36k, in the month. HDNA are carrying an accrual in the Balance sheet to cover this and will release this during May. Impact will be to lower costs in the P&L and lower creditors in the Balance sheet.

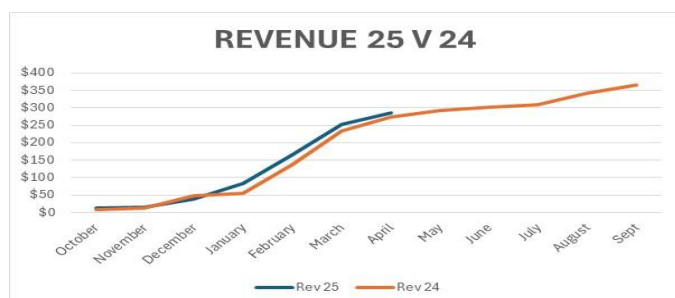
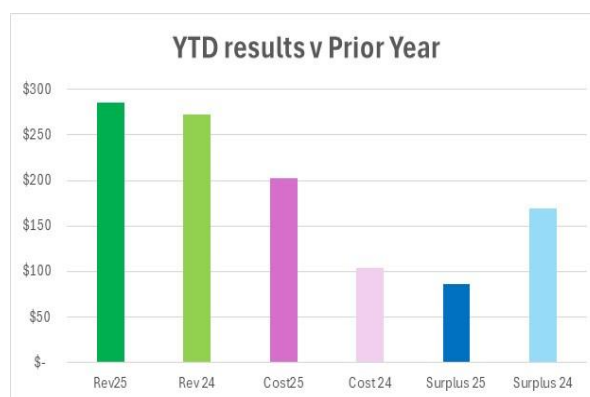
MONTH			
	Apr \$'000	Apr Budget	Variance
Registration	22	10	12
Reps	2	1	1
Other Income	8	10	-2
<b>TOTAL INCOME</b>	<b>32</b>	<b>21</b>	<b>12</b>
Operating Expenses	-47	-16	-31
Wages	-6	-5	-1
Reps	-5	-7	1
<b>Total Expenses</b>	<b>-59</b>	<b>-28</b>	<b>-31</b>
Surplus / Deficit	-27	-7	-19

In April HDNA are reporting a loss of \$27k. This is down on budget mainly due to the ground hire costs.

### Year To Date

HDNA are travelling broadly in line with Budget. Revenue is in line with budget with the shortfall on registration and Reps offset by donations and indoor court income. Costs up by \$31k but are in line with budget after adjusting for the ground hire accrual release.

YEAR TO DATE			
	YTD \$'000	YTD Bud \$'000	Variance
Registration	196	204	-8
Reps	49	63	-14
Other Income	41	17	25
<b>TOTAL INCOME</b>	<b>286</b>	<b>284</b>	<b>2</b>
Operating Expenses	-147	-120	-28
Wages	-30	-27	-3
Reps	-25	-24	1
<b>Total Expenses</b>	<b>-202</b>	<b>-171</b>	<b>-31</b>
Surplus / Deficit	86	114	-29



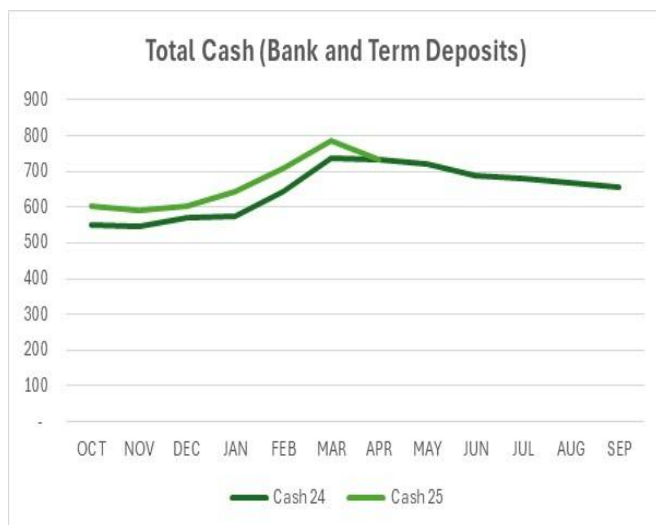
## REPS

Reps registration revenue year to date is tracking slightly down on budget. This is due to a wrong budget assumption around timing of when payments are being made and lower registrations than budget. Costs are in line.

	YTD \$'000	YTD Bud \$'000	Variance	Full Year \$'000	To Go	2024	2023
<b>REPS</b>							
Reps	49	63	- 14	77	28	76	74
Rep Teams Dinner	-	-	-	14	14	13	9
Carnival Income	2	1	2	1	- 1	1	2
<b>Income</b>	<b>49</b>	<b>63</b>	<b>-14</b>	<b>92</b>	<b>42</b>	<b>90</b>	<b>85</b>
<b>Expenses</b>							
ML & NID Fees	2	2	0	8	6	7	6
Carnival Expenses	2	4	- 2	2	0	2	1
Representatives Celebrations	-	-	-	14	14	5	3
Fitness & Training	5	4	1	4	1	1	4
Rep expenses - photos, banner	1	1	- 0	3	2	3	5
Reps Equipment	4	2	2	5	1	-	-
State Championship Fees - all	-	-	-	14	14	14	9
Travel Expenses	5	5	-	5	1	5	6
Accommodation & Meals	1	-	1	15	14	15	24
Contribution to courts etc	5	7	- 1	11	6		
Umpires - Representative Teams	1	-	1	8	8	10	9
<b>Expenses</b>	<b>25</b>	<b>24</b>	<b>1</b>	<b>89</b>	<b>64</b>	<b>62</b>	<b>67</b>
<b>Net Position</b>	<b>25</b>	<b>39</b>	<b>-15</b>	<b>3</b>	<b>-23</b>	<b>28</b>	<b>18</b>

## Balance Sheet

There is little change to prior month after allowing for the rentals. Cash holdings remain good with \$444k, marginally down \$8k on prior year, in the bank account and a further \$288k on Term deposit. No concerns are noted.



## Balance Sheet

	Apr-25	Apr-24
Cash - Bank	444	452
Term Deposit	288	282
<b>Total Cash</b>	<b>732</b>	<b>734</b>
Debtors	9	6
Uniforms	11	6
Petty Cash	-	0
<b>Other Assets</b>	<b>20</b>	<b>12</b>
<b>Current Assets</b>	<b>752</b>	<b>747</b>
Indoor Court - NBV	20	21
Outdoor Court - NBV	443	460
Other Fixed Assets	40	48
<b>Fixed Assets</b>	<b>503</b>	<b>529</b>
<b>Total Assets</b>	<b>1,255</b>	<b>1,275</b>
Creditors	2	29
Payroll liabilities	6	2
Other Creditors / Provisions	34	5
<b>Total Liabilities</b>	<b>42</b>	<b>36</b>
<b>Net Assets</b>	<b>1,214</b>	<b>1,240</b>
Retained Earnings	1,128	1,061
Current Year Earnings	86	180
<b>Total Equity</b>	<b>1,214</b>	<b>1,240</b>

## Other

Nothing noted

## Detailed P&L

	MONTH			YEAR TO DATE		
	Apr \$'000	Apr Budget	Variance	YTD \$'000	YTD Bud \$'000	Variance
<b>Income</b>						
Books, Whistles & Tape	0	1	-1	2	1	1
Swifts / GIANTS Merchandise		0	0	0	0	0
Canteen Income (Martha's Cafe)		0	0	0	0	0
Carnival Income	-0	0	-0	2	0	2
Donations/Grants		0	0	18	0	18
Sponsorship	7	7	-0	7	7	-0
Umpire Hire Fees		0	0	0	0	0
Fines		0	0	0	0	0
Rep Teams Dinner		0	0	0	0	0
Reps	2	1	1	49	63	-14
Indoor Court Income	1	1	0	11	6	5
Outdoor Court Income		1	-1	1	1	0
Levies		0	0	0	0	0
Registration	22	10	12	196	204	-8
Training Court Fees		0	0	0	1	-1
Uniforms		0	0	0	1	-1
Sundry Income		0	0	0	0	0
<b>TOTAL INCOME</b>	<b>32</b>	<b>21</b>	<b>11</b>	<b>286</b>	<b>284</b>	<b>1</b>
Affiliation Fees		0	0	0	0	0
Audit/Accounting Fees	1	1	-0	8	5	3
Bank Charges		0	0	0	0	0
Books, Whistles, Bandages	0	3	-3	5	8	-3
Cleaning	2	0	2	13	8	5
Computer Services	0	0	0	2	1	1
Deregistration Refunds	2	1	2	3	3	0
Carnival Expenses	-0	2	-2	2	4	-2
Executive Expenses		0	0	0	0	-0
Event Expenses		0	0	2	1	0
Filling Fees		0	0	0	0	0
General/Sundry Expenses	0	0	0	1	1	0
Trophies & Gifts		0	0	6	0	6
Ground Hire	36	0	36	71	35	36
Honourariums		0	0	0	0	0
Indoor Court Expenses	0	0	0	10	0	10
Insurance	0	0	9	9	27	-18
NSW Netball Registrations	0	0	0	1	0	1
Swifts and GIANTS Merchandise		0	0	-1	0	-1
Print, Post & Stationery	0	1	-1	2	3	-1
Repairs & Maintenance	1	2	-1	4	10	-6
Representative Teams		0	0	0	0	0
Accommodation & Meals	0	0	0	1	0	1
Fitness & Training		0	0	5	4	1
ML & NID Fees		0	0	2	2	0
Representatives Celebrations		0	0	0	0	0
Rep expenses - photos, banner	0	0	0	1	1	-0
Reps Equipment	0	0	0	4	2	2
State Championship Fees - all		0	0	0	0	0
Travel Expenses		0	0	5	5	0
Umpires - Representative Teams	0	0	0	1	0	1
Security Monitoring	0	1	-1	1	2	-1
Physiotherapy	11	10	1	11	10	1
Umpires	0	0	0	0	0	-0
Uniforms	0	2	-2	4	6	-2
Wages	5	4	1	26	24	2
WHS	0	0	0	1	0	1
Superannuation	1	1	-0	3	3	-0
<b>Operating Expenses</b>	<b>59</b>	<b>28</b>	<b>31</b>	<b>202</b>	<b>171</b>	<b>31</b>
Depreciation	0	0	0	0	0	0
AL Provisions	0	0	0	0	0	0
<b>TOTAL EXPENSES</b>	<b>59</b>	<b>28</b>	<b>31</b>	<b>202</b>	<b>171</b>	<b>31</b>
Operating Profit	-27	-7	-20	85	114	-29
Interest Income	0	0	0	1	1	0
<b>Total surplus</b>	<b>-27</b>	<b>-7</b>	<b>-20</b>	<b>86</b>	<b>115</b>	<b>-29</b>

### **Senior Representative Convenor**

Travelling well, ready for Senior State Titles. The Senior teams will attend the Baulkham Hills carnival before SST. Clare to email team lists to Hannah to post on social media.

### **Junior Representative Convenor**

Suggestion from a coach to have a player's player for the squad teams for over the whole season. Executive agreed and Margaret Coe to develop criteria. Netballs to be bought by Margaret Coe.

Suggestion to have a UNITY award - discussion by Executive who decided against this, however the elements of UNITY are to be included in the coach's award.

### **Senior Registrar**

A few late registrations have come in and are being reviewed and approved.

A player from Cherrybrook 3 has asked to move to Cherrybrook 1 - approved by Senior Registrar. Conversation to ensure that approvals are run past the Executive.

### **Junior Registrar**

A few late registrations have come in and are being reviewed and approved.

Tangara NSG - one player has swapped teams with another player according to training times.

### **Umpire Convenors**

Umpires have been submitted for Senior State Titles and all have three days of umpiring. They are Sapna Mistry, Wren Wilkes, Zoe Wilmshurst and Lizzy Travers. Umpires for Junior State Titles to be submitted - Sophia Cura and Abby Chapman - both with two days each. HDNA has been asked by Coolamon to provide umpires for Junior State Titles in Division 3 and 4 - to be provided. Overall, Round 1 went well with the new inclusive uniform being worn which looks good.

Email from Normanhurst discussed.

### **Night Comp Convenor**

Nothing to report.

### **Administration Report**

New quote to again try to fix leak from roof of indoor court - \$1,870.00. Executive agreed to cost however have suggested we ask for a condition/dilapidation report.

Indoor court floor looking good, with everyone in agreement that the new cleaners are doing an exceptional job.

Defibrillators to be serviced on 9 May. The new AED tracker is not working yet so it is not in situ until the tracker is working. *As at 9 May, tracker now working and AED in situ on external wall closest to carpark.*

Timer cord needs to be replaced - not to be touched or moved. To be fixed on 12 May.

Broken toilet seat in men's toilet to be replaced.

### **General Business**

Request from Carlingford to erect sponsor tent two to three times per year - request denied by Executive due to limited space around courts and fairness to other clubs. It was discussed that clubs could put up banners for their sponsors around the courts each week, however these need to be taken down by clubs at the end of play each Saturday.

Branding logo of uniform can be displayed on uniforms. HDNA follows the NNSW policy on uniforms, therefore, sponsors can be on uniforms however HDNA advises clubs to consider the long-term continuity and longevity of uniforms. Clubs are also reminded that uniform changes need to be passed by Executive and Council.

Lisa has reorganised and reframed photos on indoor courts. Executive photos from 2023 and 2024 have been printed.

PHNC have requested to sell raffle tickets at the courts on Saturdays - approved by Executive except for weekends where HDNA fundraising occurs such as Pink Weekend and Crazy Hair and Sock Weekend.

Reminder that Volunteers Week is 19 to 23 May.

Issues with flow of traffic in carpark - particularly game crossover times such as 9:30am. Robyn Tamsett to write information to clubs and Madi Morris to supply aerials regarding NO STANDING in all 3 rows of parking in lower car park - ONLY Kiss and drop (please keep to the left for this). This will be monitored.

Grading Committees have requested that appeals outcomes and information be passed onto the Grading Committee to allow learnings from the outcomes to hopefully minimise issue in following years.

Green HDNA hats can be worn by umpires at State Titles - this does assist with identification of HDNA umpires. Umpires to be notified that the hats can be purchased through Valour.

Social Media - all posts to be checked by one other person (a second eye) via the social media chat group. The exception is the wet weather post.

Lisa Robertson gave notice that at the end of 2025 season she will be stepping down as President. Providing the following:

*After a lot of thought, I've decided at the end of the year I'll be stepping down from my role as President. I have been with HDNA for 13 years now so this hasn't been an easy decision. Even though being President was never something that I looked for, I have absolutely loved it. I've really valued the opportunity and everything we've been working toward—but at the moment I think the timing feels right. When I took on the role, it was with the goal of making some important changes that would really set HDNA up for the future. We've done some great work—like shifting from by-laws to clearer, more practical policies, designing and producing an amazing new Rep uniform, finally getting the External AED and putting solid processes in place to help keep our volunteers safe, supported, and informed in their roles. Most importantly, we've been building even stronger connections between clubs, the Exec, and the broader community—working together to make HDNA a truly inclusive and collaborative association for everyone. That said, I still feel there's more I want to get done before the year's out, so I'm fully committed to seeing that through and making sure the handover is smooth when the time comes. I just wanted to let you know personally and early so it gives us time to find my replacement and someone that would best fit being President moving forward.*

### **Meeting closed at 8.58 pm**

#### **UPCOMING MEETINGS:**

Executive Meeting – Thursday 12 June 2025

Executive Meeting – Thursday 10 July 2025

Executive Meeting – Thursday 21 August 2025

2<sup>nd</sup> Council Meeting – Wednesday 27 August 2025

Executive Meeting – Thursday 11 September 2025

Executive Meeting - Thursday 9 October 2025

Executive Meeting – Thursday 6 November 2025

3<sup>rd</sup> Council Meeting & AGM – Saturday 15 November 2025

Executive Meeting – Friday 5 December 2025 (if required)